

Alabama Community College System

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Application for Employment Lawson State Community College

Position Information	Title of position for which you are applying:						Date of				
Pc Info										,	Application
	Last Name				First Name					М	iddle Initial
Personal Information	Address			City	City			State Z		Zip	,
Pel			C	ontac	t Infor	mation					
=	Phone: Home Work				Cell				ess		
			School/College			Dates At		Major	Mino	r	Degree(s) Earned
tion	High School/ GED										
Secondary and Postsecondary Education	College										
scondary	College										
Si Postse	College										
	Other (Specify)										
onal ation	Are you currently employed or have been employed within the last twelve months at an Alabama Community College System college. □ Yes □ No										
Additional	If yes, list the name of the college(s) and dates:										
	Please list m	nost recent	employment exp	erienc	e first						
Employment History	Employer Telephone Numb				umber		Job [Dutie	es		
	Address				Dates of Employment						
Employm	Title	☐ Full- time	☐ Pa time	art-	Hou	rly Rate/	Salary				
	Reason for L	eaving									

	Employer	Telephone Number	Job Duties
Employment History (Continued)	Address	Dates of Employment	
ploymen (Contin	Title Full-time Part-time	Hourly Rate/Salary	
Em	Reason for Leaving		
ory	Employer	Telephone Number	Job Duties
nt Histo nued)	Address	Dates of Employment	
Employment History (Continued)	Title ☐ Full-time ☐ Part-time	Hourly Rate/Salary	
Em	Reason for Leaving		
ry	Employer	Telephone Number	Job Duties
rt Histo iued)	Address	Dates of Employment	
Employment History (Continued)	Title	Hourly Rate/Salary	
Em	Reason for Leaving		
ry	Employer	Telephone Number	Job Duties
nt Histo nued)	Address	Dates of Employment	
Employment History (Continued)	Title ☐ Full-time ☐ Part-time	Hourly Rate/Salary	
Em	Reason for Leaving		
May we co	ntact your current employer? Yes	□ No	
rds, s or nal s			
kills, Awards Sertificates o Professional Activities			
Skills, Awards, Certificates or Professional Activities			

	Please list three references, other than relatives, who can provide information verifying qualifications, character, or work experience.					
	Name and Title	Address	Phone Number			
References						
	For the purposes of disclosure, relative in consanguinity to any job, position, or office of	acludes any person related within the fourth of profit with state or with any of its agencies.	degree of affinity or			
Family Relationship	Are you a relative of any employee in the Alabama Community College system, including (name of college), or any member of the Alabama Community College System Board of Trustees? Yes No If yes, list the name(s), relationship, and employer/position of relative(s):					
Reli		stoyon poolition of rolativo(o).				
Felony Conviction(s)	Have you ever been convicted of or pled dishonesty, violence, or sexual misconduct? If yes, explain below:	no contest or guilty to any felony or any o	crime involving theft,			
elon						
Conv						
Consent Agreement	belief. I further acknowledge that I understand required certifications and/or licensures. And fuquestions regarding criminal convictions/records satisfactory criminal background investigation Community College System and/or its assigns that in the event a conviction for a felony converted for the Board of Trustees policy understand that I will be responsible for the conviction to, former employers and any program of the formation to college officials. I agree that I will be responsible for the convergence of the converg	we given on this application is full and true to the beathat I must provide documented verification of edular ther, I represent and warrant that I have answere as. I understand that any offer of employment on and I hereby authorize my employing authorise to conduct a criminal background history investor any crime involving moral turpitude is foundly concerning criminal background checks will cost of said criminal background check. I hereby bersons who may have pertinent information concerne to hold such persons harmless, and I do hereby ever for furnishing such information. I understand that in disqualification or dismissal.	cation, experience, and d fully and truthfully all is contingent upon a ty within the Alabama stigation. I understand d that the procedures be followed. I further expressly request, and rning this application to release them from any			
	Signature of Applicant	· · · · · · · · · · · · · · · · · · ·	Date			
Are you a n	nember of the Alabama Community Colleg	e System Applicant Pool?	□ No			
	Atte	on State Community College ention Human Resources 060 Wilson Road, S.W. Birmingham, AL 35221				

It is the policy of the Alabama Community College System, including all postsecondary community and technical colleges under the control of the Alabama Community College System Board of Trustees, that no employee or applicant for employment or promotion, on the basis of any impermissible criterion or characteristic including, without limitation, race, color, national origin, religion, marital status, disability, sex, age, or any other protected class as defined by federal and state law, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Lawson State Community College will make reasonable accommodations for qualified disabled applicants or employees.

(205)929-6308

EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The following information is gathered solely for reporting purposes and will not be used to evaluate the applicant's qualifications, suitability, or desirability for employment.

Name				
Last First Middle				
SS#	Date of Birth			
Ethnic Background (check one): (() Native American () Male () White, not of Hispanic origin () () Hispanic () Black, not of Hispanic origin () Asian/Pacific Islander () Multi-racial () Other				
MISCELLANEOUS INFO				
Position:	toto			
Referral Source				
() Advertisement () Friend () Re () Employment Agency () LSCC	elative () Walk-In Website () Other:			

REQUEST, AUTHORIZATION, CONSENT, AND RELEASE FOR BACKGROUND INFORMATION

I have been informed and acknowledged that on April 13, 2016 the Alabama Community College System Board of Trustees adopted Policy 623.01 requiring criminal background checks for all new and current employees.

I understand that I may voluntarily consent to the use of my social security account number for the purpose of conducting a criminal background check. I further understand that my voluntary consent to use my social security account number is being requested for purposes of conducting a criminal background check, pursuant to the authority of the Alabama Community College System Board of Trustees policy regarding criminal background checks. I understand that neither the Alabama Community College System nor any employing authority within the Alabama Community College System will deny me any right, benefit or privilege provided by law because of my refusal to voluntarily consent to the use of my social security account number for the limited purpose of conducting a criminal background check pursuant to the Alabama Community College System Board of Trustees policy regarding criminal background checks.

Community College System Board	of Trustees policy	regarding criminal bac	kground checks.
I voluntarily conser		y social security accordence. Social Security	
I do not consent to purpose of conducting a criminal ba		al security account nu	mber for the limited
The information I have given in m and documents is true, complete, ar		lication, interviews, an	d/or related resumes
I understand and agree that if emstatements, misrepresentations of employment shall be subject to improve the subj	facts, or omission	n made by myself b	
I understand that in the event a confound that the procedures establishackground checks will be followed	shed for the Boar		
I have read and completely understa	and this release.		
Applicant's Signature:		Date:	
Applicant's Name (Please print):	First Name	Middle Name	Last Name
Applicant's Address:			_
Applicant's Birthday			