



*Two Campuses – One College  
Financial Aid  
An Investment of a Lifetime*

Financial Aid Information

OFFICE OF STUDENT FINANCIAL SERVICES

Bessemer Campus  
1100 9<sup>TH</sup> Avenue SW  
Bessemer, AL 35022- 0308  
(205) 929-3423

Birmingham Campus  
3060 Wilson Road  
Birmingham, AL 35221  
(205) 929-6380

File on the FAFSA Website  
[WWW.FAFSA.ED.GOV](http://WWW.FAFSA.ED.GOV)

Campus Code – 001059

[WWW.LAWSONSTATE.EDU](http://WWW.LAWSONSTATE.EDU)

## APPLICATION PROCESS FOR FEDERAL STUDENT AID



[www.fafsa.ed.gov](http://www.fafsa.ed.gov)

The **Free Application for Federal Student Aid (FAFSA)** is the application you must use to apply for all federal financial aid each academic year which will **begin with the fall term and end with the summer term.**

If you applied for federal financial aid during the previous school year you may receive, through the mail, a Renewal Application from the Federal Processing Center for the next year. You may use this application to apply for funds by updating the information on the form or via [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Whether filing for the first time or filing a Renewal Application, **students are encouraged to file the FAFSA on the Web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).** For assistance, call 1-800-4Fed-Aid (1-800-433-3243), or contact the Office of Student Financial Services.

The Student Financial Services staff is available to assist students filing the FAFSA on the Web. Office hours are 8:00 a.m. - 7:00 p.m. on Monday – Thursday, and 8:00 a.m. – 5:00 p.m. on Fridays.

### What you need to complete the FAFSA

- School Code **001059**
- Social Security Number
- Driver's license number, if you have one
- Use income information from federal tax returns/W-2 forms; or
- Use the IRS Data Retrieval Tool (IRS DRT) to update your FAFSA with IRS tax return information. If you have already submitted a FAFSA and would like to use the IRS DRT, click **Login** to start a correction. Once in the FAFSA, navigate to the "Finances" section, where the option to use the IRS DRT displays for eligible students and parents. You must indicate that you have completed a Federal tax return to be eligible to use the IRS DRT.
- Also use records of untaxed income, such as Social Security, etc.
- Balance in checking and savings account
- Alien registration number, if you are not a U.S. citizen
- Dependent students need:
  - Parent(s)' Social Security number(s)
  - Parent(s)' Date of Birth
  - Parent(s)' income information as listed above

### Tips for Filing

- ✓ **Request a Federal Student Aid Number (FSA ID) and sign electronically ([www.fafsa.gov](http://www.fafsa.gov)).**  
The FAFSA will be processed faster if you use your PIN. Parents may also request a PIN.
- ✓ **Print the Pre-Application Worksheet.**  
The worksheet is helpful prior to filing the FAFSA online.
- ✓ **Save your FAFSA.**  
Save your application by using the "Save" Button at the bottom of the screen.
- ✓ **Ask for Assistance.**  
Use the "Need Help with this Page?" or the "Help" button on every online FAFSA page.
- ✓ **Sign Your Application.**  
Sign electronically using your FSA User ID or print, sign and mail the signature page. If you are a dependent student, a parent will need to sign using a FSA User ID or print, sign and mail the signature page.
- ✓ **Submit Your Application.**  
Click the "Submit" button located on the very last page. After submitting your application, you will be given a confirmation number.

Three to five weeks after filing the FAFSA, you should receive a Student Aid Report (SAR). If you have not received your SAR in five weeks, you may call 1-800-433-3243 to inquire about the status of your application. If you make errors on the FAFSA, you may make corrections on your Student Aid Report (SAR) and return it to the Federal Processing Center for corrections or correct it via [www.fafsa.ed.gov](http://www.fafsa.ed.gov) using your Personal Identification Number (PIN). The correction process can cause a two-to-four week delay in receiving your financial aid.

In addition to filing the FAFSA, you will need to complete the Financial Aid Student Data Form and submit it to the Office of Student Financial Services. You may be asked to provide documentation to verify the accuracy of the information submitted on the FAFSA. Although the IRS data retrieval process is available, this institution requires that all students selected for the verification process to submit an official copy of the IRS transcript.

When your file is complete in the Office of Student Financial Services, you will be considered for all state, federal, and institutional aid for which you are eligible. Please note that supplemental aid is limited based on Federal and State allocations.

Prior to registering for classes, an award notification will be mailed. However, you may view your award via student suite. All students are encouraged to **pre-register each term**. If you increase or decrease the number of credit hours for which you originally register, your aid may have to be adjusted.

## FINANCIAL INFORMATION

### Tuition and Fees

Tuition is \$120 per semester credit hour. Fees include a facilities renewal fee of \$9 per credit hour, a technology fee of \$9 per credit hour, and a special building fee of \$10 per credit hour making the total tuition and fees \$148 per credit hour. For students whose legal residency is not Alabama, tuition is \$240 per credit hour. Also, there is a \$10 per term insurance payment for every student.

The average full-time student takes 15 semester credit hours during the Fall and Spring terms and 12 semester credit hours during the Summer term.

Example:

Itemized Costs	12 credit hours	15 credit hours
Tuition 120/credit hour	\$1440	\$1800
Fees	336	420
Insurance	10	10
<b>Total</b>	<b>\$1786</b>	<b>\$2230</b>

### Total Cost of Attendance

In calculating the total cost of attending college, the federal government allows for living expenses as well as the direct costs of college (tuition, fees, books, supplies, equipment). Average allowances for various costs of attending Lawson State Community College are included below:

	Students without Dependents Living with Parents	Students with Dependents Living with Parents/Relatives	Out of State Students	In State On Campus Students	All Other Students
	9 months	9 months	9 months	9 months	9 months
Tuition /Fees	\$4,460	\$4,460	\$8,060	\$4,460	\$4,460
Books/Supplies**	1,780	1,780	1,780	1,780	1,780
Room/Board**	**2,025	**4,760	**7560	4,760	**7560
Miscellaneous Expenses	3,000	3,000	3,000	3,000	3,000
Transportation	2,807	2,807	2,807	2,807	2,807
<b>TOTAL</b>	<b>\$14,072</b>	<b>\$16,807</b>	<b>\$23,027</b>	<b>\$16,807</b>	<b>\$19,607</b>

\*This estimate is an **average** cost for books and supplies for all programs of study at Lawson State Community College and is subject to change. A list of books and supplies needed and the actual costs for a particular program of study are available from that department and online.

\*\*These are **estimates** for off-campus room and board costs.

\*\* Tuition and Fees are subject to change. These costs do not include the fee for online classes (\$50/class).

**Note:** Adjustments are made to tuition/fees and books/supplies costs for students who are attending  $\frac{3}{4}$  (9-11 hours),  $\frac{1}{2}$  (6-8 hours), or less than halftime (below 6 hours).

.Financial aid must first be used to cover the costs of tuition, fees, and books. Any remaining balance is available to the student on the 14<sup>th</sup> day of the semester or mini-term. The remaining balance, if there is one, may be used for other school-related expenses such as transportation and living expenses.

## FEDERAL FINANCIAL AID

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### Philosophy

It is the philosophy of the federal government that the student and the student's family are primarily responsible for paying the student's cost of education. If the family is unable to pay for part or all of the educational costs, financial assistance programs are available to those who qualify.

### Federal Financial Aid Programs

All students completing the Free Application for Federal Student Aid are considered for the following federal programs:

**Federal Pell Grants** are funded by the federal government and awarded each term to eligible students. Eligibility is based on the cost of attendance at the college, the student's enrollment level, and the family's Expected Family Contribution (EFC) as determined by the Free Application for Federal Student Aid. If your EFC is between 0 and 5,081, you are eligible for a Federal Pell Grant if you meet all other eligibility requirements. The value of the grant is between \$564 and \$5,645 for a 12-month period at Lawson State Community College. Pell Grants must be used toward the costs of tuition, fees, books, and supplies. Any credit balance is given to the student approximately fourteen (14) days into the semester to be used for other school-related expenses such as transportation and living expenses.

***\*\*The recently enacted Consolidated Appropriations Act of 2012 set new lifetime eligibility limits, (LEU) for Pell grant recipients. The duration of a student's eligibility to receive a Pell grant is set at 12 semesters (or its equivalent). This means that a student may receive up to 600% of the annual Pell award over the duration of his or her academic career.\*\****

**Federal Supplemental Educational Opportunity Grants (FSEOG)** provide a limited amount of money from the federal government for "exceptionally needy" Pell Grant recipients. FSEOG is awarded each term. Student awards range in value from \$100 to \$1200 per year.

**\*\* If you are not eligible for a Pell Grant, you will not be considered for the Federal Supplemental Educational Opportunity Grant – FSEOG.\*\***

**Alabama Student Assistance Program (ASAP)** is dependent upon state funding. When funded, the program provides a limited amount of money from the federal and state governments for the neediest Pell Grant recipients. ASAP is awarded during the fall and spring terms with awards ranging in value from \$300 to \$900 per year. Nonresidents must apply for state funds from the State Agency in their home state. The Office of Student Financial Services will provide students with procedures and addresses upon request.

**\*\* If you are not eligible for a Pell Grant, you will not be considered for the Alabama Student Assistance Program Grant - ASAP.\*\***

### Work-Study

**Federal Work-Study Program (FWS)** provides part-time employment opportunities to students who have financial need. All eligible students indicating an interest in FWS can be considered for these limited funds. Most job placements are on campus, and work hours are usually after classes each day. In addition, there are a few opportunities available for community service placements. In determining the appropriate rate, skills needed to perform the job as well as comparable rates for the same job within the local area are taken into consideration in determining wage rate. Job placement is based on job availability and job skills as well as the student's need and desire to work. Applications are available in Student Financial Services on the Bessemer and Birmingham campuses.



## OTHER FINANCIAL ASSISTANCE

**Alabama National Guard Educational Assistance Program (ANGEAP)** is dependent upon state funding levels. When funded, the program may provide benefits of up to \$1,000 per year for tuition, fees, books, and supplies are available for students in the Alabama National Guard. Applications may be obtained from the National Guard Unit.

**Military Tuition Assistance** is dependent upon state funding levels, and approval by individual military units. Request must be submitted via GoArmyEd. GoArmyEd is the virtual gateway for all eligible Active Duty, National Guard and Army Reserve Soldiers to request Tuition Assistance (TA) online, anytime, anywhere for classroom and distance learning. It allows Soldiers to manage their education records including college classes, testing, on-duty classes and Army Education Counselor support. Beginning September 2013, Army Civilians will also use GoArmyEd to apply for their Civilian education, training, and leader development events. MTA pays **Tuition only!** Student is responsible for all other fees and books.

### IRAQ AND AFGHANISTAN SERVICE GRANTS & ZERO EFCS

A student whose parent or guardian died as a result of U.S. military service in Iraq or Afghanistan after September 11, 2001, may receive increased FSA funds if at the time of the parent or guardian's death the student was either less than 24 years old or was enrolled in college.

If the student is ineligible for a Pell grant only because his EFC is too high, he may receive an Iraq and Afghanistan Service Grant. As with Pell Grants, there is a receipt limit of 12 semesters (600% LEU in COD), and this limitation is not limited to students who received their first Pell Grant on or after July 1, 2008, as was the previous limit of 12 semesters or equivalent. Payments are adjusted for students enrolled less than full time. Unlike Pell grants, these non-need-based grants do not count as estimated financial assistance.

### Employer Educational Assistance (for students whose employers provide educational benefits)

Documentation of this benefit from your company Personnel or Benefits Office should be provided to the Office of Student Financial Services prior to going to the College Cashier or Business Office.

### Part-time Job Opportunities Off Campus

Contact the Career Services Office for information.

205 – 929-3514

### Scholarships

Lawson State Community College offers a variety of scholarships to assist students in meeting the cost of their education.

Contact Student Financial Services for more information at:

Bessemer Campus	Birmingham Campus
205 929-3423	205 929-6380
Building A, Suite 193	Administration Building, Suite 104

**Veteran's Benefits** are available to eligible veterans and, in some cases, the dependents of disabled or deceased veterans. There is a Veterans Affairs Advisor on both the Bessemer and Birmingham campus to assist veterans and their dependents with certification forms and other eligibility issues. Tuition and fees must be paid prior to enrollment certification, unless advanced pay has been requested. Advanced pay requests should be submitted at least one month prior to the beginning of the semester to insure receipt of funds. Lawson State Community College is approved for the following VA programs:

Chapter 30 – The Montgomery GI Bill	Chapter 33 – Post 911
Chapter 31 – Veterans Vocational Rehabilitation	The Alabama GI Dependent Scholarship – pays for tuition, technology fees, and books
Chapter 35 – Dependents of Disabled Veterans	Chapter 1607 – The Montgomery GI Bill for Reservists who have been deployed
Chapter 1606 – The Montgomery GI Bill for Reservists	

**Vocational Rehabilitation** (for students with documented disabilities). Contact a State of Alabama Vocational Rehabilitation Counselor – 205 290-4513.

### **Workforce Investment Opportunity ACT (WIOA)**

Contact the Student Development Services Office - 205 – 929-3514 or The One Stop Career Center- 205-929-6473 for information.

## **GENERAL ELIGIBILITY CRITERIA FOR FEDERAL AID**

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To receive federal aid from the major student aid programs, you must

1. demonstrate **financial need**,
2. have a **high school diploma** or a **GED certificate**, or meet other standards established by your state that are approved by the U.S. Department of Education, or complete a high school education in a home setting that is treated as a home school or private school under state law.
3. To qualify for Federal Student Aid, you must enroll as a **regular student working toward a degree, diploma, or certificate in an eligible program** (Nursing Assistant , Geographic Information Systems, Fire Science, Emergency Medical Technology, and Real Estate programs are not eligible Title IV programs),
4. be a **U.S. citizen** or **eligible non citizen**,
5. have a valid **social security number**,
6. make **satisfactory academic progress** in your program of study,
7. not owe a refund on a federal grant or be in default on a federal loan,
8. be registered with the **Selective Service** (if required), and
9. Not have exceeded the 600% lifetime eligibility limits.

The law suspends aid eligibility for students convicted under federal or state law of **sale or possession of drugs** while receiving federal student aid. If you have been convicted of a drug possession while receiving federal student aid, you will be ineligible for one year from the date of a first conviction, two years after a second conviction, and indefinitely after a third conviction. If you have been convicted for selling drugs, you will be ineligible for two years from the date of a first conviction and indefinitely after a second conviction. If you lose eligibility, you can regain eligibility early by successfully completing an acceptable drug rehabilitation program.

Under HEA Sec. 401(b)(8) 34 CFR 668.32(c)(2)(ii), a student cannot receive a Pell grant if he is subject to an involuntary civil commitment following incarceration for a sexual offense (as determined under the FBI's Uniform Crime Reporting Program).

*Students who are eligible for federal funds will only receive aid for courses within their designated degree plan and program. Students may receive federal funds for courses successfully passed or transferred. Courses may be repeated once. (Effective July 1, 2011)*

*Students may receive federal funds for failed courses. Courses may be repeated once. **All terms of enrollment are considered when reviewing Satisfactory Academic progress regardless of whether aid was received.***

*\*\*The recently enacted Consolidated Appropriations Act of 2012 set new lifetime eligibility limits for Pell grant recipients. The duration of a student's eligibility to receive a Pell grant is set at 600%, 12 semesters (or its equivalent).*

## **How "Financial Need" is Determined**

When you apply for federal student aid, the information you report on the FAFSA is used to calculate your Expected Family Contribution (EFC). The formula used to calculate your EFC is established by federal law and is used to measure your family's financial strength on the basis of your family's income and assets. The EFC is used to determine your eligibility for federal aid. Another component in determining eligibility is the Cost of Attendance (COA). The COA includes tuition, fees, books, room, board, transportation, and miscellaneous. To determine "financial need," the EFC is subtracted from the COA.

# STUDENT RIGHTS AND RESPONSIBILITIES

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Students have the right to know

1. the financial assistance which is available,
2. the process to apply for available assistance,
3. the cost of attending Lawson State Community College,
4. the factors determining financial need,
5. the factors regarding the selection of financial aid recipients,
6. the details of any assistance a student may be awarded, and
7. the academic requirements for receipt and retention of financial assistance.

Students have the responsibility to

1. review carefully all materials related to applying for assistance,
2. complete all forms accurately and completely,
3. read and understand all forms that must be signed,
4. retain copies of all forms submitted and received, and
5. notify the Office of Student Financial Services of any changes that may affect their financial situation.  
Examples of these changes are receipt of external assistance (such as scholarships or change of address) and change in program of study. All changes must be submitted in writing.



# FINANCIAL AID POLICIES

## Verification Policy

Students may be selected on a random basis by the federal government or the Office of Student Financial Services to verify the following items: (1) family income, (2) taxes paid, (3) family size, (4) number of family members other than parents attending a post secondary institution, and (5) any other item identified by the Department of Education or the Office of Student Financial Services.

Failure to submit the requested documentation in a timely manner will delay entitlement to federal financial aid. Students needing to correct their Student Aid Reports (SAR) as a result of verification will be notified at the time of verification or shortly thereafter by mail, phone, or intercampus communication.

## Awarding Policy

Students must have completed all required financial aid forms by the first day of the semester to avoid having to pay the initial costs of tuition, fees, books, and supplies themselves. Financial aid forms and materials submitted after the beginning of the semester will be processed as quickly as possible. Because FSEOG funds are limited, awards are made to the neediest Pell Grant recipients until funds are exhausted. In addition to Pell eligibility, preference is given to students with dependents. Federal Work Study is awarded on an ongoing basis to eligible students with interest in, and the skills required for, the job assignment.

**Please Note:** If your schedule includes a mini-term course that begins midterm, the amount of the Pell Grant award may change when the mini term begins. Contact the Office of Student Financial Services to determine if there will be an adjustment to the Pell Grant award.

\*Maximum Pell Grant award is 600% or 12 semesters entitled to Pell Grants beginning with the 2012/2013. Student's progress will continue to be monitored for satisfactory academic progress. The Department of Education will notify all institutions of Pell Grants that have been previously awarded. If student has reached the 600% level, they will not be awarded. If student is awarded prior to notification, they will be responsible for repaying the institution.

## Non-Discrimination Policy

*It is the policy of the Alabama Community College System, including all postsecondary community and technical colleges under the control of the Alabama Community College System Board of Trustees, that no employee or applicant for employment or promotion, on the basis of any impermissible criterion or characteristic including, without limitation, race, color, national origin, religion, marital status, disability, sex, age, or any other protected class as defined by federal and state law, shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Lawson State Community College will make reasonable accommodations for qualified disabled applicants or employees.*



# RETURN OF TITLE IV FUNDS

## Federal Policy

In Section 484B of the Higher Education Amendments of 1998, Congress wrote new provisions governing what happens to a student's federal financial assistance if that student withdraws from ALL classes before 60% of the semester has passed.

By instituting these provisions, Congress and the Department of Education have determined that a student is not entitled to 100% of his or her federal grant(s) (Pell Grant and/or Supplemental Grant and/or LEAP funds) until he or she has completed 60% of the semester, about 9 ½ weeks. In most cases, the student will have received 100% of his or her grant before that time. Therefore, if a **student receives a federal grant and withdraws before 60% of the term has passed, he or she will likely owe a portion of the grant back to the grant program.**

The amount of federal aid to which the student is entitled is determined by comparing the total number of days the student attended to the total number of days in the semester:

$$\text{Percent earned} = \frac{\text{\# of days attended}}{\text{\# of total days in the semester}}$$

To determine the amount that must be returned to the federal program, the percent earned is subtracted from the total award:

$$100\% \text{ of award} - \text{Percent earned} = \text{Aid to be Returned}$$

For example, if a student stops attending after 30 days (6 weeks) of a 78-day semester, he or she has earned 38.5% of the federal assistance awarded for that term. The unearned portion (61.5%) must be returned to the Federal government. Mini term courses are reviewed separately from full term courses.

In accordance with the percentage of aid that must be returned, Lawson State Community College will return that percentage of tuition and fees to the federal program, and the student must return a portion of any grant funds received or used for items other than tuition, fees, and insurance. The law provides that the amount owed by the student be reduced by 50%. This means the student only returns half of any excess funds used in the college's bookstore or received by check.

Any grant money a student has to pay back is considered a federal overpayment. The student must either repay that amount in full or make satisfactory arrangements with either Lawson State Community College or the Department of Education to repay the amount.

**The repayment or arrangements for the repayment must be made within 45 days of the date the student is notified of the overpayment or the student will lose further eligibility for ALL federal aid for attendance at ANY college until the debt is paid in full. After forty five (45) days, any non paid balances will be reported to the Department of Education unless satisfactory arrangements have been made with Lawson State's Business Office.**



# SATISFACTORY ACADEMIC PROGRESS

Students receiving federal financial aid through the Federal Pell Grant, Federal Supplemental Opportunity Grant (FSEOG), or Federal Work Study Program (FWSP) are required by federal regulations to make satisfactory progress toward a degree, diploma, or certificate in order to receive and retain eligibility for these funds. There are three components to satisfactory academic progress as explained below:

1. Students enrolled in a certificate, diploma, AS, AAS, AAT or AOT program requiring more than 26 credit hours must achieve a *cumulative* Grade Point Average (GPA) of
  - 1.50 and/or 58% completion rate after attempting 12-21 credit hours
  - 1.75 and/or 62% completion rate after attempting 22-32 credit hours
  - 2.00 and/or 67% completion rate after attempting 33 or more credit hoursStudents enrolled in Short Certificate programs equal to 26 credit hours must achieve a *cumulative* Grade Point Average (GPA) of
  - 1.50 and/or 58% completion rate after attempting 12-17 credit hours
  - 2.00 and/or 67% completion rate after attempting 18 or more credit hours
2. Students must successfully complete at least 67% (2/3) of the classes attempted each term.
3. Students must successfully complete their Program of Study within the required time frame. All attempted and earned credits are applicable to the new program selected and will be included in the calculation of the maximum time frame. (students may not attempt more than 150% of the maximum time frame of their program of study)

\*Example: An Associate Degree in Nursing requires 72 credit hours. Students enrolled in this program of study may receive financial aid for attempting 108 credit hours (150% x 72 credits = 108 credits)

A student in violation of either of the first two components will be placed on **warning for one term**. During this warning term, the student will continue to receive federal aid but must improve his/her academic record so that the grade point average and hours completed are in compliance with policy. Failure to do so will result in **suspension** of financial aid. A student who completely withdraws from all classes during a warning period, will be placed on suspension. To be reinstated on financial aid, the student must attend full-time for at least one term at his/her own expense and bring his/her academic record into compliance with the policy. When policy requirements are met, the student must request in writing that his/her academic record be reviewed for reinstatement. If unusual circumstances contributed to the student's inability to make satisfactory academic progress, the student may appeal the decision to suspend federal aid by completing this form and submitting it to Student Financial Services by the dates indicated.

## 1. Financial Aid Warning

If a student fails to achieve the required cumulative GPA or does not successfully complete the required percentage of hours, he/she will be placed on financial aid warning. The student remains eligible to receive financial aid while in warning status. Financial Aid Warnings will be lifted in a subsequent term if the student attains the required cumulative GPA and/or successfully completes the required percentage of hours.

## 2. Financial Aid Probation

If a student fails to achieve satisfactory academic progress by the end of the financial aid warning, or if a student fails to complete a program within the maximum time frame allowed he/she may request a probation by completing the appeal form. The student may have probation lifted and thereby regain eligibility for financial aid during subsequent terms if he/she makes satisfactory academic progress or if he/she receives approval from the Appeals Committee to complete the program of study.

## 3. Appeal Process

The student may file an appeal by submitting a Financial Aid Appeal's Form along with a Plan of Action to the Financial Aid Appeals Committee. The Plan of Action must provide an academic resolution in addition to discussing the circumstances of their current financial aid situation. The Financial Aid Appeals Committee meets **three** times a semester to consider appeals. Students may appeal financial aid suspension and termination from financial aid when

they believe there are extenuating circumstances such as illness, personal, death in the immediate family, income loss or documented undue hardship.

#### **4. Financial Aid Suspension**

If the student fails to follow the Plan of Action he/she will be suspended from federal financial aid. If placed on academic suspension, a student is NOT eligible to receive financial aid for the duration of suspension, even if he/she is readmitted to the College upon academic appeal. The student may gain eligibility for financial aid when satisfactory academic progress is obtained.

#### **5. Monitoring Progress**

Academic progress for certificate and short certificate programs will be monitored at the end of each semester.

#### **6. Repeated Courses**

Students may receive federal aid for repeated courses. You may include any repetition of the program in a student's enrollment status for a term as long as the student has never passed the course. A student may receive Title IV aid for any repetition of a course as long as the student has never passed the course. However, once a student passes the course, the student may receive Title IF aid for only one retaking of that course. A student may not receive Title IV aid for any second or subsequent repetition of a passed course. Any second or subsequent repetition of the passed course may not be included in the student's enrollment status for purposes of the title IV, HEA, programs. [Guidance issued 8/26/2011]. Students who pass a course with an "A" will not be allowed to repeat the course, and use Federal aid or Scholarship. Exceptions are LPN or NUR students based on last date enrolled. All terms of enrollment are considered when reviewing Satisfactory Academic Progress regardless of whether federal aid was received.

#### **7. Developmental Courses**

A student may receive aid for up to 30 attempted developmental hours. If this number is exceeded, financial aid cannot cover any further attempted developmental courses.

#### **8. Audit Courses**

Audited courses are not considered credits attempted or earned, and students cannot received financial aid for these courses.

#### **9. Clock Hours**

Clock hour programs are reviewed at the end of each payment period.

#### **10. Bankruptcy**

Bankrupted classes will be factored into the completion rate and the maximum timeframe calculation

#### **11. Gainful Employment Programs**

Gainful Employment programs, COS, BAR, ELT, CFS, and LPN are monitored based on completion of clock hours.



Lawson State Community College

1100 9<sup>th</sup> Ave SW  
Bessemer, AL 35022

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