



Re-admitted Student-A former Lawson State Community College student who previously attended but has not enrolled for a period of time or during the previous fall or spring semester.)

Our website (www.lawsonstate.edu) contains comprehensive information about areas within the College. Initially, you can review the information found within FUTURE STUDENTS and ADMISSIONS & RECORDS. Use Student Suite to check your admission file status while various necessary documents. Click Quick Links, then Student Suite. Login using your student number as your user ID and your birthday as the PIN number (MMDDYY – 6 digits. For Example, if your birthday is September 12, 1994, your PIN = 091294).

- Complete an online admissions application or paper application—select re-admit—see website—Admissions & Records / Admissions Information. (On-line applicants: Send an e-mail request for an admissions verification form to admissions@lawsonstate.edu if your application signature page does not print upon submission.) If your signature page does print upon submission, please mail it or deliver it to our office.
- We must receive required ID from you before we may admit you. Acceptable types of ID are listed on the printable application for admission and on our website within the Admissions & Records, Admissions Information section. Mail a photocopy of it to one of our office locations or e-mail a snapshot of the ID to admissions@lawsonstate.edu You cannot be admitted without providing the ID.
- Your official high school transcript or GED score report should be mailed to one of our office locations: Lawson State Community College, Birmingham Campus, 3060 Wilson Road, S.W., Birmingham, AL 35221, Attention: Admissions Office OR Lawson State Community College, Bessemer Campus, 1100 9th Ave. S.W., Bessemer, AL 35022, Attention: Admissions Office. *If you obtained your GED in Alabama after 2001, contact us about a GED scholarship. Records officials for the high school transcript or GED should mail the document to us directly. However, they may place your high school transcript into a sealed envelope so you may personally deliver it to our office. Please check to ensure this was received during your last enrollment.
- Your official college transcripts should be mailed to our office by the institutions' student records officials. These documents may also be sent to our office electronically if the prior institution(s) provide this type of transcript delivery. We cannot accept faxed college transcripts. Please check to ensure this was received during your last enrollment.
- Males age 18-26 must provide proof of selective service registration. Visit www.sss.gov and print the registration verification letter. This PDF verification letter may then be mailed to one of our office locations or e-mailed to admissions@lawsonstate.edu If applicable, please check to ensure this was received during your last enrollment.
- If you took the ACT within three years of your anticipated enrollment semester and you scored 18 or above in English, 20 or above in math, and 20 or above in reading, the scores can be used to exempt you from taking the placement assessment. Your official score report should be mailed to us or it may

be emailed to admissions@lawsonstate.edu Scores may be retrieved from your high school transcript if listed. Our ACT code is 0078. SAT exemptions also exist. See website.

- All entering students, unless exempt, must take the placement assessment. If English and / or math courses equivalent to those required by your LSCC program were completed with a C or higher you may be exempt from the placement assessment. Review the exemptions at www.lawsonstate.edu Click Admissions & Records, then, Placement Assessment. The placement assessment is called ACCUPLACER. Study materials may be found at the noted location. If you did not take your math and English courses during your last enrollment, check with us to determine if you need this assessment.
- Please be sure to complete your application for admission in its entirety. This includes your signature, your intended major and completing the residency information.
- Interested in receiving financial aid? Read the web section entitled Office of Student Financial Services for comprehensive instructions regarding the financial aid process. Our FAFSA financial aid code is 001059. Scholarship information may also be found in this section.
- After admitted and after taking the placement assessment, if needed, visit your departmental advisor for academic advising and to register for classes. You will also receive your degree plan.
- Visit the Cashier's Office (Bessemer Campus) or Business Office (Birmingham Campus) to ensure your account is paid. You are not considered formally registered for classes until you 1) visit the Business Office, or 2) log into Student Suite and complete registration.
- Purchase books and supplies at either campus bookstore location. The website contains a textbook price list for the semester of interest. See Bookstore link.
- Review the Student ID information on the website to learn how you obtain this item. At www.lawsonstate.edu click Student Services, then Bookstore / Campus Police.
- Questions? Send them by e-mail to admissions@lawsonstate.edu or call (Birmingham campus) 205-929-6309 or (Bessemer campus) 205-929-3418.