

POLICIES AND PROCEDURES MANUAL

TITLE	Institutional Effectiveness: Instructional Program Review
LEGAL AUTHORITY	State Board of Education Policy 903.01
DATE APPROVED BY BOARD	May 12, 1994

1. Instructional Program Review

The instructional programs of each college shall undergo instructional review as defined within this policy. Each major program shall be reviewed at least once every five years, and more often if the effectiveness or efficiency of the program is impaired.

2. Levels of Program Review

The instructional program review for the colleges shall include the following levels:

- Level I: A statistical review of pre-determined indices as defined by the Chancellor shall be completed by the Department of Postsecondary Education and distributed to the colleges on an annual basis.

- Level II: A qualitative review of each instructional program shall be conducted by each college during a five-year cycle. Individual instructional program reviews may be required more frequently if warranted by the result of the Level I review or the impaired effectiveness or efficiency of the program. The Chancellor shall provide each college with minimum standards for review, as well as appropriate procedures and forms on which to submit the findings of the review.

- Level III: A system-wide review of a specific instructional program or programs shall be initiated by the Chancellor predicated upon the findings of instructional program reviews at Levels I and II. The Chancellor may, however, use other factors to determine the need for a Level III instructional program review. This instructional program review shall be conducted according to procedures as defined by the Chancellor.