

Compass Testing Schedule

Compass Testing Schedule (Birmingham Campus):

Monday 9:00 a.m., 11:00 a.m. and 1:00 p.m.
Tuesday 9:00 a.m.

For Birmingham appointments, contact Delores Martin, 205-929-6385 or email:

dmartin@lawsonstate.edu. **Location:**
Birmingham Campus – Leon Kennedy Student Center, Room F-220

Compass Testing Schedule (Bessemer Campus):

Monday 9:00 a.m.
Wednesday 9:00 a.m.
Thursday 1:00 p.m. and 6:00 p.m.
Saturday 9:00 a.m. (first Saturday of each month only)

For Bessemer appointments contact Tanita Williams Moore, 205-929-3418 or email: tmoores@lawsonstate.edu. **Location:** Bessemer Campus – Student Services Center, Building A, Room A-182

General Admission Information

STEP 1 – Admission

All new students must complete and have on file an Application for Admission.

An official copy of the student's high school transcript or certificate of General Education Development (GED) should accompany the application of a first time college student.

An official copy of the student's college transcript(s) should also accompany the application if the student has attended another postsecondary institution.

Transient students must submit a transient form or letter of good standing from the student's home institution prior to registration. Students intending to enroll under the "Ability to Benefit" provision must submit an official copy of the CPAT score before admission.

Students must also complete and submit the Certification of Selective Service Registration and the Alabama College System Certificate of Eligibility for In-State Residency forms with the Application for Admission.

STEP 2 – Compass Placement Testing

Testing Location: **Birmingham Campus** – Leon Kennedy Student Center, Room F-220

Testing Location: **Bessemer Campus** – Student Services Center, Building-A, Rm. A-182

All students who intend to register for credit courses leading to a Certificate or Associate Degree and who do not meet any criteria for exemption must take the COMPASS test.

Contact the Student Services Office at 205-929-6385 or 205-929-3518 to schedule COMPASS testing. **NOTE:** Applicants who do not have a high school diploma or GED and intend to receive federal financial aid under the "Ability to Benefit" provision must take the CPAT Test which is administered external to the college. Please contact the Student Services office for scheduling information.

An applicant with a documented disability who needs accommodations to take the COMPASS or CPAT test should contact the Student Development Services office at least two weeks in advance of the testing date.

STEP 3 – Advising/Scheduling

All students must meet with a counselor or departmental advisor to schedule classes. During One-Stop Registration on the Birmingham campus, advisors are located throughout the Arthur Shore Fine Arts Building (gym) to advise students regarding courses for the semester.

On the Bessemer campus, students may visit their assigned advisors in their designated offices.

STEP 4 – Schedule Input/Pick-up

Birmingham campus – Several input stations are located throughout the gym to enter student schedules into the computer system. Students will receive a printout of their course schedule and the cost to attend for the semester.

Bessemer campus – Advisors will input the student's schedule during advising. Students will receive a printout of their course schedule and the cost to attend for the semester from their advisor.