

Safety, Security and Environmental Committee Meeting

September 12, 2008

The Safety, Security and Environmental Committee meeting, held on September 12, 2008, in the Thelma Catlin Auditorium was called to order by Lieutenant Tate with the following members in attendance:

1. Lieutenant Robert Tate
2. Chief Walter Williams
3. Ms. Sandra Hall
4. Ms. Renay Herndon
5. Ms. Katina Moore
6. Mr. Larry Williams

Committee Chair, Lieutenant Tate call for discussion of Old or unfinished business.

A review and update of safety resources was given to the committee by Lieutenant Tate. Defibrillators are placed in strategic places on both campuses, alert sirens are installed and tested according to safety guidelines, security cameras are monitored and located in areas with low visibility, and safety guides are posted in all buildings. Again, Lieutenant Tate requested that the committee review the Institutional Safety Plan/Manual.

No new business was introduced during the meeting. Chief requested that the committee concentrate on a written summary of what was accomplished for the year and have it prepared and ready for the next meeting. Lieutenant Tate recommended that we revisited our goals and objectives to determine if we accomplished our goals. He assured the committee that the goals of improved campus visibility, improved classroom safety, and consistent wearing I.D. badges by students faculty and staff had been met.

Lieutenant Tate informed the committee that New Alert System is currently being finalized and that we should receive information regarding the system during the 2009 In-service meeting. The system involves being notified by phone and e-mail of emergency or at-risk situations. Staff, faculty, and students will have accessibility to the system and should benefit from early notification of potential risky situations.

Having no other reports or business to discuss a motion was made by Mrs. Hall to adjourn the meeting. The motion was moved and properly second, the meeting was adjourned.

Minutes Respectfully Submitted by,

Renay Herndon