

## **QEP Primary Leadership Team Meeting**

Wednesday, April 8, 2009

1:00 p.m.

ACATT Building, Distance Ed Learning Room, Birmingham Campus

### **MINUTES**

The QEP Primary Leadership Team met on Wednesday, April 8, 2009 at 1:00 p.m. in the Distance Ed Learning Room of the ACATT Building on the Birmingham campus. In attendance were Dr. Stephen Monti, Ms. Vyavuka Masi Masi, Dr. Myrtes Green, Mr. Elijah Anthony, Dr. Sherri Davis and Ms. Regina Doriety.

Mr. Anthony reported that he had contacted 20 students to participate in the Student Focus Group sessions to be held on Thursday, April 9, 2009 at 10:00 a.m. and 2:00 p.m. in the Executive Board Room in the ACATT Building on the Birmingham campus. Moderators consisting of Vernona Williams, Pier Wilkerson, Al Young and Geri Albright have been contacted and confirmed. Vernona Williams and Pier Wilkerson will moderate the 10:00 a.m. session and Geri Albright and Al Young will moderate the 2:00 p.m. session. Dr. Green will be providing refreshments for the students. Mr. Anthony will provide Dr. Green with the student names so that name cards can be developed.

The group reviewed the questions that were submitted by the team. Dr. Davis suggested developing a short survey for the students to complete and then to be discussed for the first 15 minutes of the session. The survey would allow students to grade their previous PSY100 course with an A, B, C, D, or F based on their experiences in the class on the following topics: communicating off campus, identifying and locating an advisor, explaining the connection between grades and financial aid, using Blackboard, using email, using student suite, transitioning from high school to college, teaching responsibility, identifying and following the degree plan, preparing for college transfer or a career. Additional questions were then identified and a plan on how to conduct the sessions was agreed upon. The completed survey and questions are attached.

The group discussed QEP team meetings that are scheduled and discussed holding a meeting/work session with all teams and team members in attendance. The group agreed that we did not have enough information for the teams to hold a work session but that we would invite the co-chairs to our next meeting to provide an update of their team progress. A tentative date of Wednesday, April 15 at 1:00 p.m. was discussed to hold a meeting with all QEP team co-chairs.

Mr. Anthony reported that he and Chante Calhoun will be attending the First Year Experience Leadership Institute conference scheduled for April 19-21, 2009 in North Carolina.

No other business was discussed and the meeting adjourned at 2:30 p.m.

Regina Doriety  
Recorder

# Quality Enhancement Plan

## Focus Group

### Survey

Thank you for your participation in the Quality Enhancement Plan Focus Group. Your honest opinions are important to us. Please take two minutes to answer the following questions.

**(Circle the correct grade)**

**How would you grade Lawson State Community College on the following:**

Communicating with me off campus	A	B	C	D	F
Identifying and locating my advisor	A	B	C	D	F
Explaining the connection between grades and financial aid	A	B	C	D	F
Transitioning me from a high school world to a college world	A	B	C	D	F
Teaching me to take responsibility for my own learning	A	B	C	D	F
Teaching me to use Blackboard	A	B	C	D	F
Teaching me to use my student email	A	B	C	D	F
Teaching me to use the student web suite	A	B	C	D	F
Teaching me to understand and follow my degree plan	A	B	C	D	F
Preparing me for a career or for college transfer	A	B	C	D	F

## Focus Group Questions

- 1. Moderator:** Using the survey responses you gathered, go through each question below and determine why student focus group participants graded each question the way they did. Try to gather as much information about their responses. You will have 15 minutes to discuss this section.

Communicating with me off campus

Identifying and locating my advisor

Explaining the connection between grades and financial aid

Transitioning me from a high school world to a college world

Teaching me to take responsibility for my own learning

Teaching me to use Blackboard

Teaching me to use my student email

Teaching me to use the student web suite

Teaching me to understand and follow my degree plan

Preparing me for a career or for college transfer

2. What do you know now that you wish you would have known on your first day at Lawson State Community College?
3. What was your biggest challenge or difficulty during your freshman year?
4. What were the most and least beneficial things you learned in PSY100?
5. How can the PSY100 course be revamped to be more useful and exciting to students?
6. Before the course started, what were your expectations of the PSY100 course? Were your expectations met? How so?
7. Do you think a Peer Advisor would have been beneficial to have during your first year?
8. Do you feel you would have been as successful in college even if you had not taken the PSY100 course?
9. Would you encourage or recommend that other students take the PSY100 course?
10. What's the best way to communicate with you; personal email, LSCC student email, cell phone, home phone, mail/letter?