

COC/SACS REAFFIRMATION PROJECT INTERNAL TIMELINES

Spring 2008

- January 14 Review of QEP survey data
- January 16 Organizing for the Reaffirmation Process on campus
- January 28 Attend Orientation Meeting
- February 7 Campus Orientation/Internal Review of Compliance with the Principles of Accreditation begins; **announcement of QEP topic**
- February 8 Organization and orientation of Compliance Certification Committees by team chairs, co-chairs and facilitators
- February 12 Development of a work plan for the QEP
- February – May Compliance Certification Committees prepare Compliance Status Reports, gather documentation
- February – May QEP literature search, data gathering and analysis
- March 3 Submission of survey instruments to Leadership Team
- March – April Faculty Credentials Audit
- March 31-April 4 Administration and tabulation of surveys for Compliance Certification Teams
- April 5 – May Completion of online reference library for Compliance Certification Document
- April – May Documentation of Student Learning Outcomes and use of results
- April – May Documentation of Program Review and use of results
- April – May Documentation of personnel evaluations and use of results
- **May 1 1st draft of Compliance Certification Document Due**

Summer 2008

- June – August Continue work on QEP
- June 30 Documentation of unit level evaluations and use of results

- **June 30 – July 1** **Administrative Retreat (Evaluation of Compliance Status Reports by Leadership Team with requests for revisions as needed)**
- June 1 Completion of the development of Reaffirmation of Accreditation Website and online support system
- **August 1** **2nd draft of Compliance Certification Document due**

Fall 2008

- September 15 Completion of 2007-2008 Strategic Plans and Annual Report
- October 1 Distribution of completed Compliance Certification for review by administration, faculty, and staff via web site; posting of 2008-2009 Strategic Plans
- October 31 Submission of comments on completed Compliance Certification Document; Completion of Faculty Databases
- November 14 Revisions as needed to Compliance Certification Document
- **December 15** **Final Compliance Certification Document Completed for posting on intranet;** Documentation of Student Learning Outcomes and use of results
- Sept – Dec Continued work on Quality Enhancement Plan
- December 6-9 SACS Annual Conference
- December Advisory visit by SACS Staff VP Liaison

Spring 2009

- February 15 Compliance Certification Document posted to website
- **March 1** **Submission of electronic version of Compliance Certification document with original signatures to SACS**
- March 1 Submission of audit and management letter, catalog
- **March 16** **Compliance Certification due**
- January – May Continued work on Quality Enhancement Plan.

- **May 12-15** **Off-site review**
- April – May Documentation of Student Learning Outcomes and use of results

Summer 2009

- June 1 – 5 Conference call with SACS/COC regarding findings of off-site peer review team. (2-3 weeks after off-site review)
- June –August Preparation of Focus Report in response to off-site advisory report (if needed)
- June – August Completion of 2008-2009 Strategic Plans and Annual Report
- June – August Completion and documentation of Student Learning Outcomes and use of results
- **August 1** **Final Copy of the Quality Enhancement Plan**
- **August 3** **Submit names of potential Lead QEP evaluators to SACS**
- **August 17-21** **Distribute QEP to faculty, staff, students, constituents via website and if needed hardcopy**

Fall 2009

- **September 15** **Mail final copy of Quality Enhancement Plan and if needed Focused Report and other campus documents**
- **November 17 – 19** **On-site reaffirmation visit**
- December 5-8 Attendance at Annual Meeting of SACS/COC

Summer 2010

- June 22-24 (tentative) Action by SACS/COC at June Meeting on reaffirmation of accreditation.