

POLICIES AND PROCEDURES MANUAL

TITLE	Code of Professional Ethics for the Administration, Faculty and Staff
LEGAL AUTHORITY	President and Cabinet
DATE APPROVED	October 27, 1997

The administration, faculty, and staff shall maintain competence through continued professional development, shall demonstrate competence through consistently adequate preparation and performance, and shall seek to enhance competence by accepting and appropriating constructive criticism and evaluation.

The administration, faculty, and staff shall exercise the highest professional standards in the use of time and resources.

The administration, faculty, and staff, recognizing the needs and rights of others as embodied in the institution, shall fulfill the employment obligations both in, spirit and in fact, shall give reasonable notice upon resignation, and shall neither accept tasks for which he or she is not qualified nor assign tasks to unqualified persons.

The administration, faculty, and staff shall support the goals and ideals of the institution and shall act in public and private affairs in such a manner as to bring credit to the institution.

The administration, faculty, and staff shall observe the stated rules and regulations of the college.

The administration, faculty, and staff shall participate in the governance of the institution by accepting a fair share of committee and institutional responsibilities.

Members of the administration, faculty, and staff shall not support the continuation of a colleague known by him or her to be persistently unethical or professionally incompetent.

The administration, faculty, and staff shall accept all the rights and responsibilities of citizenship including participation in the formulation of public policy, always avoiding use of the privileges of his or her public position for private or partisan advantage.