
Sherri Cousin Davis, Ph.D.

EDUCATION

Ph.D., Education Administration and Research. University of Southern Mississippi. Hattiesburg, Mississippi. GPA: 4.0. Degree Awarded: 2000.

M.Ed., Education. Cambridge College. Cambridge, Massachusetts. Degree Awarded: 1999.

Post-baccalaureate work in English and English as a Second Language (ESL). Florida Atlanta University. Boca Raton, Florida. Certified in Secondary English, Communications, Journalism and ESL.

B.A., Mass Communications. Hampton University. Hampton, Virginia. Graduated: Magna Cum Laude. Degree Awarded: 1986.

KEY PROFESSIONAL ACCOMPLISHMENTS

2007 Chancellor's Award Nominee for "Administrator of the Year". Nominated by Lawson State Community College. Award sponsored by Alabama Community College System. Montgomery, Alabama.

Promoted to Academic Dean, Lawson State Community College. Birmingham, Alabama. 2004.

Promoted to Coordinator of Staff and Program Support, Lawson State Community College. Birmingham, Alabama. 2002.

Director, visionary and creator of the Center for Teaching Excellence and Learning. Lawson State Community College. Birmingham, Alabama. 2007.

COC SACS Leadership Team and Quality Enhancement Plan (QEP), Co-Lead. Lawson State Community College. 2005-present.

CURRENT PROFESSIONAL EXPERIENCE

Lawson State Community College (Birmingham, Alabama) positions:

<i>Academic Dean</i> , Academic Affairs	2004 – Present
<i>Director</i> , Center for Teaching Excellence and Learning	2007 – Present
<i>Co-Lead</i> , Quality Enhancement Plan (QEP)	2007 – Present
<i>Leadership Team</i> , COC SACS	2005 – Present

Responsibilities include, but are not limited to:

- Responsible for the delivery of a quality instructional program within a multi-campus platform which serves over 7,500 (credit and non-credit) students and over 500 employees.
- Responsible for serving on the Administrative Cabinet—the overall leadership team of the college.
- Responsible for overseeing the strategic planning process for the Academic Affairs division that has over 100 programs, majors and areas of study.
- Responsible for supervising, evaluating, and supporting divisions in a manner that promotes excellence in instruction, improved customer service and sustained student learning.
- Responsible for ensuring that SACS COC standards are upheld throughout the College Transfer division.
- Responsible for coordinating and/or managing the SACS COC compliance response for all areas related to Academic Affairs.

- Responsible for reviewing and approving faculty credentials in accordance with COC SACS accreditation standards.
- Responsible for supervising a leadership team of Associate Deans, Assistant Deans, Directors, Coordinators and Department Chairs within the Instructional Division.
- Responsible for the oversight and fiscal responsibility of a multi-campus instructional budget.
- Responsible for the training of faculty through the Center of Teaching, Excellence and Learning.
- Responsible for upholding School Board and college-wide policies and updating policies as required.
- Responsible for communicating with administrators, faculty and staff to promote ease of daily operations at the college.
- Responsible for reviewing and approving faculty teaching contracts per semester.
- Responsible for supervising and coordinating the scheduling process each semester and ensuring that the production of such schedules is timely and accurate (both on the web and via mailings).
- Responsible for supervising and coordinating the production of a bi-annual catalog and ensuring accuracy of degree plans as well as policies and procedures (both on the web and via mailings).
- Responsible for promoting, organizing and overseeing the pre-registration and registration process.
- Responsible for handling instructional issues as they relate to faculty, staff and students on a daily basis.
- Responsible for providing superior customer service to students, faculty, staff and the community.
- Responsible for providing recommendations regarding faculty and staff dismissals, improvement plan placements, and/or promotions.
- Responsible for the promotion of technology use in the classroom and providing faculty with professional development opportunities to strengthen their technological skill level.
- Responsible for assessing the needs of divisions and providing the targeted assistance to support each.
- Responsible for sustaining and building programs throughout every instructional division of the college.
- Responsible for ensuring that high academic standards are maintained in every program of study.
- Responsible for reviewing and approving Unit Plans and Student Learning Outcomes from each division and guiding that process to fruition.
- Responsible for ensuring that curriculum standards are adhered to throughout all programs of study.
- Responsible for reviewing current curriculum and working with other divisional leaders and committees in the revision of such curriculum, if proposed.
- Responsible for approving course substitutions, withdrawals and degree plan offerings.
- Responsible for overseeing adherence to the evaluation process and ensuring that all divisions are in compliance with all evaluation elements and comply with all deadlines.
- Responsible for complying with school law standards as it relates to due process and other legal requirements in the operation of the college.
- Responsible for ensuring that degree plans comply with the state approved Academic Inventory.
- Responsible for creating PDF files and DVD's of all handbooks, catalogs and faculty training guides.
- Responsible for working with Student Services and Student Educational Support Services to coordinate college policy adherence throughout every instructional department.

PREVIOUS PROFESSIONAL EXPERIENCE

***Coordinator of Staff and Program Support &
Director of Developmental Education Programs,***
Lawson State Community College. Birmingham, Alabama

2001 – 2004

Responsibilities included:

- Managing and supervising the largest academic division at the college.
- Planning, assessing and improving the division in order to provide enhanced instruction to developmental students.
- Researching, recommending and infusing new technologies in the classroom.
- Training faculty on new classroom technologies to include Blackboard, Tegrity, Criterion Online Writing, My Reading Lab, My Writing Lab, and “I Can Learn” technologies.
- Maintaining a fiscally responsible budget in accordance with federal and state guidelines.

- Maintaining records for quarterly and annual federal reports.
- Hiring and supervising of faculty, both full and part-time.
- Tracking student progress for academic improvement and reporting purposes.
- Creating Unit Plans and proposing strategies for improvement.
- Providing instructors with targeted professional development to assist in their abilities to enhance the learning experiences of developmental students.
- Evaluating faculty for the purpose of strengthening teaching skills and overall effectiveness in the classroom.
- Managing of daily operations, scheduling of staff assignments, and supervising of staff.
- Scheduling of developmental classes in coordination with the college's semester schedule publications.

Principal, Washington School (K-8)
Birmingham, Alabama

2000-2001

Responsibilities included:

- Managing the daily day-to-day operations of the school to include internal and external operations.
- Serving as the educational leader and chief executive of school.
- Managing effective relationships with students, staff, parents and community organizations.
- Interpreting and properly implementing state requirements and district policies and regulations.
- Ensuring that the school followed all district policies, procedures and regulations.
- Making independent decisions in the governing of the school on a routine basis.
- Maintaining and properly handling the school budget.
- Hiring and evaluating of staff and faculty.
- Communicating expectations to improve overall instructional impact.
- Providing professional development activities to improve overall teaching effectiveness.

English, Speech & Mass Media Instructor
POP (Professional Orientation Program) Instructor,
Olympic Heights Community High School
Boca Raton, Florida

1993-1999

Responsibilities included:

- Planning, implementing, and evaluating the curriculum in accordance with the purpose and philosophy of the English Department.
- Planning, preparing and implementing appropriate lesson plans and activities in accordance with the goals and objectives of the department.
- Providing for the intellectual, emotional and social development of each student by considering his/her interests, talents, learning styles and/or special needs.
- Maintaining a positive classroom environment which supported the exchange of ideas and the intellectual growth of high school students.
- Keeping up-to-date records of student progress and overall performance.
- Teaching literature, communication skills, writing and vocabulary as well as research techniques.
- Improving the critical thinking skills of all students taught.
- Preparing individual progress reports for each student on a regular basis.
- Conducting parent-teacher conferences and communicating with parents on a routine basis.
- Attending staff meetings, parent meetings and all functions of the school, as required.
- Implementing, adhering to and following all policies and procedures of the district and school.

English, Instructor. Eastern Senior High School.
Washington, District of Columbia

1991-1993

Presentations and Publications

“Blackboard—What Every Instructor Should Know.” Lawson State Community College. Internal Professional Development Presenter. August, 2007.

“Instructional Strategies that Work.” Lawson State Community College. Internal Professional Development Presenter. August, 2007.

“Enhancing Instruction: A Technological Approach.” Alabama College Association (ACA) Annual Conference. Birmingham, Alabama. November 20-22, 2006.

“A 21st Century Approach to Teaching Writing.” Alabama Association of Developmental Education—20th Anniversary Conference. Birmingham, Alabama. November 1-3, 2006.

“Getting the Most Out of Criterion Online Writing.” Web-based Webinar Presentation. Sponsored by Educational Testing Services (ETS). October 26, 2006.

“Powering-up Your Power Point Presentations for Optimal Impact in the Classroom.” Lawson State Community College. Professional Developmental Opening Conference. August 16, 2006.

“A 21st Century Approach to Instruction”. Alabama Association of Colleges (ACA), Annual Conference. Birmingham, Alabama. November 20-22, 2005.

“Using Internal Websites to Better Manage Your Division”. Chair Academy, Annual Conference. 2003.

“The History of Developmental Education and Its Impact on Colleges”. Alabama College Association (ACA) Annual Conference. Birmingham, Alabama. November 17-19, 2002.

“What is Reliability Generalization, and Why Is It Important?” Paper presented at the Annual Meeting of the Southwest Educational Research Association. Dallas, Texas. January 27-29, 2000. Publication: ERIC Digests (ED 445 077).

“An Analysis of One School’s Attempt to Combat White Flight.” Paper presented at the Annual Meeting of Mid-South Educational Research Association. Bowling Green, Kentucky. November 15-17, 2000. Publication: ERIC Digests (ED 448 256).

Published Dissertation: An Analysis of Stress Factors and Induction Practices that Influence a Novice Teacher’s Intention to Stay in the Profession. The University of Southern Mississippi. 2000.

Professional Achievements

2007 Chancellor’s Award Nominee for Administrator of the Year (state award). Nominated for exceptional leadership abilities by Lawson State Community College. Award sponsored by Alabama Community College System. Montgomery, Alabama.

2007 Award of Excellence recipient. Alabama Community College System. Montgomery, Alabama.

Director, Visionary and creator of the Center for Teaching Excellence and Learning. Lawson State Community College. Birmingham, Alabama, 2007.

COC SACS Leadership Team and Quality Enhancement Plan (QEP) Co-Lead. Lawson State Community College. 2005-present.

Promoted to Academic Dean (2004). Lawson State Community College. Birmingham, Alabama.

Appointed and serve as one of three COC SACS Accreditation Lead Administrators. Lawson State Community College. Birmingham, Alabama. 2005.

Appointed by post-secondary to serve as Sub-committee Chair, Developmental Summit Committee. Montgomery, Alabama. 2005-present.

Graduate, Alabama Leadership Academy. University of Alabama. Tuscaloosa, Alabama. 2004.

Scored in the upper quartile on the Praxis Education Administration Exam. Atlanta, Georgia. 2000.

GPA of 4.0 in Ph.D. program. University of Southern Mississippi. Hattiesburg, Mississippi. 2000-2001.

Selected by Graduate Dean and served as an at-large Educational Researcher. Hattiesburg, Mississippi. 2000-2003.

Selected as Professional Orientation Program (POP) Instructor. Received training in and was responsible for orienting beginning teachers in the classroom. Palm Beach County School District. Palm Beach, Florida. 1996-1999.

Outstanding Performance (Departmental Award)--Florida Writes! Olympic Heights Community High School. Boca Raton, Florida. 1997-1999.

Head, Accreditation Committee. Olympic Heights Community High School. Boca Raton, Florida. 1998.

Academic Scholarship recipient. Hampton University. Hampton, Virginia. 1983-1986.

Professional Memberships & Organizations

- American Conference of Academic Deans (ACAD)
- Instructional Officers Association (IOA-Alabama)
- Alabama Community College Association (ACA)
- National Association of Developmental Education (NADE)
- Alabama Association of Developmental Education (ALADE)