

Comments from the Planning Hearing

Unit: Natural Sciences and Mathematics

Administrator: Dr. Karl Pruitt

Date of Hearing: July 23, 2008

Reviewers: Dr. Cynthia Anthony, Dr. Sherri Davis, Dr. Myrtes Green, Dr. Bruce Crawford

Comments:

1. No document should contain the names of students and/or faculty
2. For 2006-2007 and 2007-2008 please re-format the Unit Plan document to two pages.
3. Unit Plan Documentation for 2006-2007
 - a. Revise mission statement for 2006-2007 and 2007 -2008 to include the tie in of the division to college transfer and health profession courses
 - b. The fall enrollment under the 2006-2007 Unit Plan is more appropriate for 2008-2009.
 - c. Include a small sample of requisitions
 - d. Please remove the names of faculty members and only provide a sample document.
 - e. Under method of Assessing the Outcomes, change the word advices to advisees
4. Documentation for the 2006-2007 Student Learning Outcomes section is incomplete. Please review each outcome and update accordingly.
5. **Unit Plan for 2007-2008**
 - a. Revise Mission Statement
 - b. Unit Outcome #4 needs to be revised to include quantitative measure (50%).
 - c. In goal #1 the method of assessment should denote the establishment of a baseline
 - d. Under method of assessment for unit goal #2 add sign in sheets as a method
 - e. Under budget implications need specific budget amounts for each outcome not the narrative.
 - f. Under the Actual Results list the colleges partnered with
 - g. Under the Actual Results list specific names and numbers of faculty who have attended and presented at conferences.
 - h. Under the Actual Results in #4 change to 100% and reference raw data --3 to 6 courses.
 - i. Under the Use of Results #4 provide further explanation. The use is disconnected from the goal.
6. **Student Learning Outcomes 2007-2008**
 - a. On math outcomes
 - #1 make the word ability
 - Under #4 change to Math 112 if the data is available
 - Under actual results obtained provide specific percentages delete "or better"
 - #2 word should be identification
 - b. On Biology outcomes
 - Remove handwriting from #3 Biology outcome
 - Delete #1a
 - Be specific as to how results will be used to improve program
7. Documentation for 2007-2008
 - a. Provide only a sample of syllabi
 - b. Headings for Biology, correct word ASSESSMENT.