

Planning Hearing Rubric for Units including Student Learning Outcomes

Division: (check one)  Instructional Services  Administrative/Student Services

Date of Hearing 7/23/08

Department: Natural Science & Math Program Review Year:  Yes  No

Reporting Administrator Karl Pruitt

	Assessment Plan Elements	Good (Requires No Action) 4	Acceptable (Requires No Action) 3	Developing (Requires Action) 2	Undeveloped (Requires Action) 1	Score
1	<i>Unit outcomes</i>	Unit outcomes (at least three) are clearly stated using the proper format	Unit outcomes are stated but at least one outcome lacks clarity	Unit outcomes are stated but two or more are unclear	No unit outcomes are stated in an acceptable format and lack clarity throughout the plan	4
2	<i>Strategic Indicator &amp; Institutional Goals</i>	All Strategic indicators and Institutional Goals are aligned with each outcome listed	One Strategic Indicator or Institution Goal is not aligned with its proper outcome	Two or more Strategic Indicators are listed incorrectly or some of this section was filled out incorrectly.	No Strategic Indicators are listed correctly, or this section was filled out incorrectly	4
3	<i>Assessment Method for each Unit Outcome</i>	Multiple and direct assessment measures are identified for each outcome and detailed appropriately (where applicable)	Multiple and direct assessment measures are identified for the majority (at least 2 out of 3 outcomes) and detailed appropriately (where applicable) <i>see comments</i>	Only one multiple or direct assessment measure is identified for outcomes and detailed appropriately (where applicable)	No multiple or direct assessment measures are identified for outcomes.	3*
4	<i>Results Obtained</i>	Results for each outcome are clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable.	The majority of results (at least 2 out of 3) are clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable <i>more details</i>	Results for 1 outcome is clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable	No results are clearly identified or quantifiable.	3
5	<i>Use of Results</i>	Use of Results are detailed and directly address how the results obtained will be used to improve the unit under each outcome listed.	Use of Results are general in scope but do address how the results obtained will be used to improve the unit for at least 2 out of 3 outcomes listed <i>more details</i>	The Use of the Results section addresses how results will be used to improve the unit for only 1 outcome.	The Use of the Results section does not address how results will be used to improve the unit under three or more outcomes.	3
6	<i>Program Review</i>	Unit Plan outcomes are connected to the Program Review findings (particularly areas of weaknesses)			Unit Plan outcomes are not connected to the Program Review findings (particularly areas of weaknesses)	NA
7	<i>Documentation</i>	Documentation was provided to support each outcome listed	Documentation was provided except for one outcome	Documentation was not provided on the majority of outcomes	No documentation was submitted	4

## Unit plan

- revise mission to focus on transfer/health prof
- # 4 include 50%
- budget amounts where appropriate
- methods of assessment
  - #1 baseline
  - #2 sign-in sheets

## Results

- more raw data  
i.e. # of individuals or names
- more narrative to define use of results (why something happened)

## SLOs

use of results need to be more specific  
change Mth 125 to Mth 112 since everybody takes this one

Planning Hearing Rubric for Units including Student Learning Outcomes

	Assessment Plan Elements	Good (Requires No Action) 4	Acceptable (Requires No Action) 3	Developing (Requires Action) 2	Undeveloped (Requires Action) 1	Score
1	<i>SLO outcomes</i>	Unit outcomes (at least three) are clearly stated using the proper format	Unit outcomes are stated but at least one outcome lacks clarity	Unit outcomes are stated but two or more are unclear	Unit outcomes are stated in an unacceptable format and lack clarity	4
2	<i>Strategic Indicator &amp; Institutional Goals for SLO's</i>	All Strategic indicators and Institutional Goals are aligned with each outcome listed	One Strategic Indicator or Institution Goal is not aligned with its proper outcome	Two or more Strategic Indicators are listed incorrectly	No Strategic Indicators are listed correctly, or this section was filled out incorrectly.	4
3	<i>Assessment Method for each Unit Outcome for SLO's</i>	Multiple assessment measures are identified for each outcome and detailed appropriately (where applicable)	Multiple assessment measures are identified for the majority (at least 2 out of 3 outcomes) and detailed appropriately (where applicable)	Only one multiple assessment measure is identified for outcomes and detailed appropriately (where applicable)	No multiple assessment measures are identified for outcomes.	4
4 For SLOs only	<i>Use of Direct Measures</i>	At least one-half of assessment measures are direct			Fewer than one-half of the measures are direct measures	For SLOs only
5	<i>Results Obtained for SLO's</i>	All results are clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable.	The majority of results (at least 2 out of 3) are clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable	Less than a majority of results are clearly identified and quantifiable (reported as percentages, whole numbers, etc.) where applicable	No results are clearly identified or quantifiable.	4
6	<i>Use of Results for SLO's</i>	Use of Results are detailed and directly address how the results obtained will be used to improve the unit under each outcome listed	Use of Results are general in scope but do address how the results obtained will be used to improve the unit under each outcome listed	The Use of the Results section does not address how results will be used to improve the unit under one or two outcomes	The Use of the Results section does not address how they will be used to improve the unit under three or more outcomes	4
7	<i>Timeline for implementation</i>	There is a clear plan for assessment implementation	There is a general plan for assessment implementation	A clear timeline is not evident	There is no stated implementation plan	4
8	<i>Process for data presentation and discussion</i>	Interpretation, presentation, and discussion of the data is clearly described and detailed, including who will be involved and timing	Interpretation, presentation and discussion of data is generally described, including a who will be involved and timing	Some aspects of the process are described but not enough detail was explained	There is no stated plan	4
9	<i>Documentation</i>	Documentation was provided to support each outcome listed	Documentation was provided except for one outcome	Documentation was not provided on the majority of outcomes	No documentation was submitted	4

Reviewer

*Myrtle W. Green*

Total Score 53