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Financial Aid Corner

Announcements:

- Learn more about the National Scholars Program. The program is a partnership between the U.S. Department of Agriculture and the eighteen historically black land grant institutions. Interested? Read the [application](#).
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- Federal College Work-Study Time Sheets are due in the Office of Student Financial Services on the 3rd of each month. Time sheets received after the 3rd will be considered for payment the next month.

Frequently Asked Questions:

What are the hours of operation for the office?

The hours of operation are:

Mondays-Thursdays *8:00 a.m. - 7:00 p.m.

Fridays 8:00 a.m. - 5:00 p.m.

*Hours are flexible during the Holiday period.

How can I apply for financial aid?

A student should generally have a financial need; the financial need is determined by the U. S. Department of Education, which will determine the student's **Expected Family Contribution** (EFC) from the application documents submitted. Students applying for financial aid must first adhere to the following:

- Complete an Application for Federal Student Aid (FAFSA) for the current academic year. The FAFSA is available from high school guidance counselors, colleges, universities and libraries. You may also file a FAFSA through the Internet by accessing www.fafsa.ed.gov and follow the instructions there.

Educational Divisions

- Business Technologies
- Career Technical
- Health Professions
- Liberal Arts and Sciences

Continuing Education

- Adult Education
- Workforce Development
- One Stop Center
- CDL Training

Community Relations

- Public Relations
- Prospective Students
- Alumni and Friends
- Small Business Center
- GED Schedule
- Directions
- Job Vacancies
- Contact Us

Bessemer Campus

205.925.2515
F-205.929.3598
1100 Ninth Avenue NW
Bessemer, AL 35022

Birmingham Campus

205.925.2515
F-205.929.6316
3060 Wilson Road, SW
Birmingham, AL 35221

- Apply for admission to the College--If currently not enrolled or accepted for admission, you should apply immediately. An application for Federal Financial Aid cannot be acted upon until you have been accepted for admission as a degree/certificate-seeking student.

How do I qualify for financial aid?

Students applying for Federal Financial Assistance must:

- Generally have a financial need; the financial need is determined by the U. S. Department of Education, which will determine the student's Expected Family Contribution (EFC) from the application documents submitted.
- Have a high school diploma, GED or have passed an independently administered test approved by the U.S. Department of Education.
- Be an U.S. citizen or eligible non-citizen (must provide documentation to verify their eligibility).
- Submit signed copies of certain financial documents for the student and students spouse or students parent if dependent if they are selected for the process called verification. Contact the Financial Aid office to find out which documents are required. Approximately 1/3 of all financial aid applications are selected by the federal government for a process called verification.
 - Have a valid social security number.
- Not be in default on a federal loan or owe a refund on a Grant received for attendance at any postsecondary institution.
 - Have certified Selective Service registration status (if appropriate).
 - Have all official transcripts on file.
- Must be enrolled as a student in an eligible program, making satisfactory academic progress. **Technical classes require clock-hour conversion to receive Title IV funds.
- Not be convicted of drug possession for drug sale.

Is financial aid automatically renewed each year or do I have to resubmit my paperwork?

Financial assistance is awarded annually (August-May). Students who applied for financial aid in the prior year will receive a Renewal Application by mail from the Federal Processor in December of each year. Awards are not automatically renewed from year to year.