

POLICIES AND PROCEDURES MANUAL

TITLE	Course Forgiveness
LEGAL AUTHORITY	State Board of Education Policy 713.04
DATE APPROVED BY BOARD	March 26, 1998

If a student repeats a course, the last grade awarded (excluding W and WP) replaces the previous grade in the computation of the cumulative grade point average. The grade point average during the term in which the course was first attempted will not be affected.

When a course is repeated more than once, all grades for the course--excluding the first grade--will be employed in computation of the cumulative grade point average. Official records at the institution will list each course in which a student has enrolled.

It is the student's responsibility to request of the registrar that the forgiveness policy be implemented.