

POLICY NAME:	<b>608.01: Instructor Load and Hours</b>
EFFECTIVE:	03-24-05
SUPERSEDES:	608.01 issued 03-26-98; 05-23-96; 12-08-94
SOURCE:	
CROSS REFERENCE:	

1. The duties of an instructor will be determined by the President, with the understanding that good professional judgment will be exercised.
2. The number of preparations, the number of students taught, and the number of contact hours should be considered in determining instructor loads.
3. No distinction is made between day, extended day, weekend, evening, and off-campus programs. Personnel will be employed to provide education for those enrolled, regardless of the day and time of day.
4. Each full-time academic instructor at any institution under the authority, direction, and control of the State Board of Education shall teach 15 to 16 credit hours per term or the equivalent for the academic year, fall and spring semesters, at such institution. The maximum number of contact hours per week for a full-time technical instructor shall be determined by the President but shall not exceed thirty (30).
5. The President will determine equivalent credit hours for nonteaching assignments in accordance with guidelines established by the Chancellor.