

**NON-DISCRIMINATION STATEMENT**

Lawson State Community College has filed with the Federal Government an Assurance of Compliance with all requirements imposed by or pursuant to Title VI and VII of the Civil Rights Act of 1964 and the Regulation issued thereunder, to the end that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity sponsored by this institution. It is also the policy of Lawson State to be in accordance with Title IX of the Education Amendments of 1972 which provides that "no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance."

The Coordinator of Title IX for Lawson State Community College is Mr. Carl L. Davis • 3060 Wilson Road, SW • Birmingham, Alabama 35221. The telephone number is (205) 925-2515.

In addition, Lawson State Community College is in compliance with Section 504 of the Rehabilitation Act 1973, which prohibits discrimination on the basis of handicap in the recruitment and employment of faculty and staff, or the operation of any of its programs and activities, as specified by Federal Laws and Regulations. The Section 504 Coordinator for Lawson State Community College is Mrs. Janice Williams • 3060 Wilson Road, SW • Birmingham, Alabama 35221. The telephone number is (205) 925-2515.

Persons or any specific class of individuals who believe they have been subjected to discrimination prohibited by Title VI, IX, Section 504, of an Act or Regulation issued thereunder may, alone or with a representative, file with the United States Commissioner of Education or with this institution, or with both, a written complaint.

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**Dr. Perry W. Ward, President**  
*Ex-Officio*

**Dr. Bruce Crawford, Vice President**  
*Ex-Officio*



## *President's Message*

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Dear Student:

Welcome to Lawson State Community College – an institution with a storied history of academic achievement and an unmatched record of community leadership and service. The selection of which college to attend, is a very important one, and needs to be considered very carefully. We are elated that you have chosen Lawson State Community College to pursue your goal. Lawson State is on the move in ways you would never imagine. We offer students an exceptional opportunity to obtain an education of high quality built on the basis of solid academic and career programs in an environment that is truly both supportive and challenging. We do our best to help students succeed and grow in every way on this campus—intellectually, socially, and physically. At the same time, we ask students to take responsibility for their own education and to take advantage of the opportunities that are here, both in and outside the classroom.

Lawson State offers a variety of programs of high quality and distinction. The faculty is committed to teaching and takes this responsibility seriously. You will find that Lawson State's most important resource is its exceptional and dedicated people. The faculty and staff are responsible for and committed to making Lawson State a place of real distinction and a place where the students come first. Moreover, Lawson State takes great pride in our mission. We have the unique task of focusing on the needs and aspirations of the residents in the Birmingham Metropolitan area. We also reach out to the surrounding communities through cooperative programs with the surrounding city schools and area businesses.

This publication is the official guide to programs and services and is a key reference for policies and procedures to assist you in gaining the education and training necessary for a lifetime of success. As you review the 2003-2006 Student Catalog, you will discover that Lawson State Community College offers a comprehensive selection of programs in academic disciplines, applied technologies and community service enrichment courses. Programs of study at Lawson State have kept abreast of advancements in technology. Our number one goal is to prepare YOU with new opportunities.

Thank you for selecting Lawson State Community College.

PERRY W. WARD, PH.D.

## A NOTE FROM DR. ETHEL H. HALL . . .

Vice President (Fourth District)  
State Board of Education

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### *Students and Prospective Students:*

LAWSON STATE COMMUNITY COLLEGE has become “a way up as well as a way out” for many individuals who have set a goal of improving their opportunities and making life more enjoyable. This two-year College is an integral part of the Alabama educational system that annually enrolls over 100,000 students. Lawson State provides outstanding diverse educational opportunities, and it is especially convenient for those who reside in the Western Jefferson County.



Now more than ever, it is important that we prepare carefully for the job market. It is predicted that individuals in the 21<sup>st</sup> Century will need a 13.5 education level to be employable above minimum wage. In addition, jobs requiring unskilled labor will rapidly decrease and jobs requiring skilled labor will increase.

I commend the Lawson State faculty and staff contributions to education and I encourage individuals of all ages, who expect to enter the labor market, to assess their job knowledge and skills. If additional training is needed, make a plan of action to acquire the necessary training to upgrade your skills.

Give Lawson State, or another postsecondary institution, a chance to be a part of your way up and way out. You will never regret it. Congratulations and best wishes as you make one of your most important decisions.

## HOW TO USE THIS CATALOG

### IMPORTANT SECTIONS

This catalog will be well used during your studies at Lawson State Community College. We suggest that you examine the catalog in its entirety and secure it as a reference. You will find the following sections beneficial during your stay at Lawson State:

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*The provisions of this document/publication are not to be regarded as an irrevocable contract between the student and the institution. The institution reserves the right to change any provisions or requirements at any time within students' term of attendance. The provisions of this document/publication are subject to change without notice and do not constitute an irrevocable contract between any student and the institution.*

**LAWSON STATE COMMUNITY COLLEGE**  
**Academic Calendar—Fall Semester 2003**

**August 18, 2003 (Administrators)**  
 Local Professional Development  
**August 19, 2003 (Total Personnel)**  
 Local Professional Development  
**August 20-21, 2003**  
 Registration  
**August 22, 2003**  
 Registration Ends  
*—Classes Begin/Drop and Add Begin*  
**August 23, 2003**  
 Saturday Classes Begin  
**August 26, 2003**  
 Drop and Add End  
**September 1, 2003**  
 School Closed—*Labor Day Holiday*  
**September 2, 2003**  
 Classes Resume  
**September 12, 2003**  
 Last Day to Withdraw and Receive Partial Refund  
**October 17, 2003**  
 Mid-Term Progress Reports Due  
**November 3, 2003**  
 Last Day to Withdraw Without Academic Penalty  
**November 11, 2003**  
 School Closed—*Veteran's Day Holiday*  
**November 12, 2003**  
 Classes Resume  
**November 24-26, 2003**  
 ACA ( Professional Days)  
**November 27-28, 2003**  
 School Closed—*Thanksgiving Holiday*  
**December 1, 2003**  
 Classes Resume  
**December 2, 2003**  
 Last Day to Withdraw from Classes  
**December 11, 2003**  
 Last Day of Classes  
**December 12, 15-17, 2003**  
 Final Examinations  
**December 17, 2003**  
 Grade Reports Due  
**December 19, 2003**  
 Duty Day—*9 & 12-month Personnel*  
**December 22, 2003**  
 Duty Day—*12-month Personnel*  
**December 23-26, 2003**  
 School Closed Christmas Holidays  
*—12 month Personnel*  
**December 29-31, 2003**  
 Duty Days—*12-month Personnel*  
**January 1, 2004**  
 School Closed—*New Year's Holiday*  
**January 2, 2004**  
 Duty Day—*12-month Personnel*

**LAWSON STATE COMMUNITY COLLEGE**  
**Academic Calendar—Spring Semester 2004**

**January 5, 2004**  
 Local Professional Day  
 Duty Day—*9 & 12 month Personnel*  
**January 6-7, 2004**  
 Registration  
**January 8, 2004**  
 Faculty Duty Day  
**January 9, 2004**  
 Classes Begin—*Late Registration/Drop and Add Begin*  
**January 10, 2004**  
 Saturday Classes Begin  
**January 12, 2004**  
 Drop and Add End  
**January 19, 2004**  
 School Closed —*Dr. Martin L. King, Jr. Birthday*  
**January 20, 2004**  
 Classes Resume  
**January 30, 2004**  
 Last Day to Withdraw and Receive Partial Refund  
**March 5, 2004**  
 Mid-Term Progress Reports Due  
**March 19, 2004**  
 Last Day to Withdraw Without Academic Penalty  
**March 22-26, 2004**  
 Spring Break  
*Faculty and Students*  
**March 22-23, 2004**  
 Duty Days—*12 month Personnel*  
**March 24-26, 2004**  
 School Closed  
**March 29, 2004**  
 Classes Resume  
**April 23, 2003**  
 Last Day to Withdraw from Classes  
**May 8, 2004**  
 Last Day of Classes  
**May 10-12, 2004**  
 Final Examinations  
**May 13, 2004**  
 Grade Reports Due  
**May 13-14, 2004**  
 Duty Days—*9 & 12-Month Personnel*  
**May 15, 2004**  
 Commencement Exercises  
*—9 & 12-Month Personnel*  
**May 17, 2004**  
 Duty Day—*9 & 12-Month Personnel*  
**May 17-22, 2004**  
 Interim Session (One Week)  
**May 31, 2004**  
 Memorial Day—*School Closed*  
**May 26 – August 11, 2004**  
 Summer Regular Session (Ten Weeks)

**May 26 – July 2, 2004**

Summer Mini I Term (Five Weeks)

**July 6, 2004 – August 11, 2004**

Summer Mini-II Term (Five Weeks)

**LAWSON STATE COMMUNITY COLLEGE  
Academic Calendar—Interim Session 2004**

**May 17-22, 2004**

Interim Session (One Week)

**May 17, 2004**

Classes Begin

**May 21, 2004**

Classes End

**May 22, 2004**

Final Exams for Interim Courses

**May 25, 2004**

Grades Due

**LAWSON STATE COMMUNITY COLLEGE  
Regular Term: May 26 – August 11, 2004**

**May 26, 2004**

Registration

**May 27, 2004**

Classes Begin—*Drop and Add Begin*

**May 28, 2004**

Drop and Add End

**June 14, 2004**

Last Day to Withdraw and Receive Partial Refund

**July 2, 2004**

Mid-Term Progress Reports Due

**July 5, 2004**

School Closed—*Independence Day Holiday*

**July 6, 2004**

Classes Resume

**July 19, 2004**

Last Day to Withdraw from Classes Without Penalty

**July 23, 2004**

Last Day to Withdraw from Classes

**August 6, 2004**

Last Day of Classes

**August 9-10, 2004**

Final Examinations

**August 11, 2004**

Grade Reports Due

**LAWSON STATE COMMUNITY COLLEGE  
Mini Term I: May 26 – July 2, 2004**

**May 26, 2004**

Registration

**May 27, 2004**

*Classes Begin/Drop & Add Begin*

**May 28, 2004**

Drop & Add End

**June 21, 2004**

Last Day to Withdraw from Classes

**June 30, 2004**

Last Day of Classes

**July 1, 2004**

Final Examinations

**July 2, 2004**

Grade Reports Due

**LAWSON STATE COMMUNITY COLLEGE  
Mini Term II: July 6 – August 11, 2004**

**May 26, 2004**

Registration

**May 27, 2004**

Drop and Add Begin

**May 28, 2004**

Drop and Add End

**July 6, 2004**

Classes Begin

**July 23, 2004**

Last Day to Withdraw from Classes

**August 10, 2004**

Final Examinations

**August 11, 2004**

Grade Reports Due

### MISSION AND GOALS

Lawson State Community College is a comprehensive, multi-campus, public two-year college serving the metropolitan area of Birmingham, Alabama. The College's programs and services provide accessible, affordable, high-quality postsecondary education that prepares students to enter the job market; allows them to transfer to senior colleges and universities; and assists them in achieving their professional and personal goals. Through its programs and services, the College provides higher educational opportunities and supports the economic growth of the community.

The mission is further defined by the following Institutional Long-Range Goals:

- To provide education and training programs for diversified employment in industry, business, and government.
- To provide university parallel programs.
- To provide developmental education programs.
- To maintain active programs of student personnel services.
- To provide programs and facilities for community services and continuing education.
- To determine the educational needs of the community through long-range planning and research.
- To encourage participation in the decision-making process by all constituents served.
- To facilitate and promote effective uses of technology for instruction, life-long learning and student development in the institution, workplace and community.

### ABOUT THE COLLEGE LOCATION

Lawson State Community College is located in the southwest section of Birmingham, Alabama. The campus is readily accessible to students via Interstate 1-59/20 W, I-65S and U.S. Highway 11 South. Lawson State serves students from the entire area of Jefferson and Northern Shelby County.

Lawson State, along with Wenonah High School, Jones Valley School (K-8), and Wenonah Elementary School, helps to form an educational complex that offers opportunities for high-level educational achievement.

**HISTORY**—Lawson State Community College, originally known as Wenonah State Technical Junior College, was established by the Legislative Act Number 93, May 3, 1963. The first president assumed the responsibilities of that office on October 30, 1964, and the initial classes began on September 30, 1965.

Lawson State has experienced three name changes:

- August 22, 1966 Wenonah State Junior College
- August 12, 1969 Theodore Alfred Lawson State Junior College (*named in honor of the incumbent president*)
- October 1, 1973 Lawson State Community College (*merged with Wenonah State Technical Institute*)

Wenonah State Technical Institute was established in 1949 as a result of the Wallace-Patterson Trade School Act of 1947 and the first class was admitted in 1950.

**FACILITIES**—Lawson State Community College is located at 3060 Wilson Road, Southwest in Birmingham, Alabama. The West Campus, located on the northern side of Wilson Road, consists of six buildings on 45 acres of land. The buildings are:

- Administration
- Learning Resource Center
- Science
- Academic
- Arthur Shores Fine Arts
- Leon Kennedy Student Center

The East Campus, which is located on the southern side of Wilson Road, consists of eight buildings on 43 acres of land. The buildings are:

- A. G. Gaston Administration Building
- Ethel Hall Health Professions Building
- One-Stop Center
- George Howard Building
- Shop Buildings #1 and #2
- Small Business Center
- W. Fred Horn High Technology Building

### ABOUT THE COLLEGE SERVICES

**FOOD SERVICES**—Food services are available in the Leon Kennedy Center. Hot meals are available 8:00 a.m. through 2:00 p.m., Monday through Friday. Vending machines are located throughout the campuses.

**BOOKSTORE**—The Bookstore is located in the Leon Kennedy Student Center as a service to students, faculty, and staff. The bookstore provides non-academic items such as: greeting cards, Cougar Sweatshirts, Wind Breakers, Lawson State Cougar Decals, postage stamps, watches, snacks, candy, etc.

**HOUSING**—Lawson State Community College is a commuter institution designed to serve residents of surrounding area and does not provide housing for its students.

**LEARNING RESOURCE CENTER (LRC)**—The Learning Resource Center at Lawson State is located in the Academic Building D on the West Campus. Its mission is to provide the informational, educational, and cultural needs of the faculty, students, and extended community by providing quality services and resources.

The LRC holdings include approximately 27,000 volumes, more than 167 periodical subscriptions, 580 video-cassettes, and 10,000 microfilm and microfiche of back issues of magazines and newspapers. The LRC provides public-access to the Internet through workstations with the World Wide Web browsers, Microsoft Office software and information via CD-ROM and on-line databases. A collection of scholarly, essential, electronic information resources is accessed through the Alabama Virtual Library (AVL). Home access to the AVL is also provided for students and faculty through Lawson State’s LRC.

Additionally, the LRC serves its clientele with reference assistance, photocopying, orientation, and LRC instruction.

**INCLEMENT WEATHER PROCEDURES**

When inclement weather or other conditions indicate that the College needs to close, local radio and television stations will normally be notified before 6:30 a.m. for day classes and before 4:00 p.m. for evening classes. Information will also be available through the College switchboard, 925-2515, whenever possible.

See page 170 for more information regarding the proper procedures for fire and tornado safety.

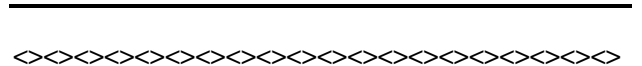
**CHILDREN ON CAMPUS**

In order to retain the proper decorum for the delivery of college-level instruction in the classroom, students enrolled at Lawson State Community College are not permitted (except under the circumstances stated herein as an exception to the general policy) to bring children to College classrooms, labs, or shops, regardless of the age of the child. Nor should students leave unattended children in any building or on any grounds of the College at any time. An exception to this policy can be made with the approval of the respective instructor if the child of a Lawson State Community College student is a high school senior, or at least 18 years of age, and is a prospective student at Lawson State Community College.

In such a case, the student may be allowed to bring the child to no more than one session of each course the student is taking.

In addition, in the interest of the safety, unless a person under the age of 18 (who is not a student of Lawson State Community College or another participating college) is a participant in a Lawson State Community College sponsored activity, an adult must supervise or accompany the young person at times that the young person is on any campus of Lawson State Community College. Furthermore, it is not permissible for any person to leave a child in custodial care on any premises of Lawson State Community College while attending classes or extracurricular activities. It is recommended that Lawson State Community College students and visitors leave their children in the care of an appropriate childcare provider while attending any class, function, or other College activity that may prevent their personal supervision of their children.

This policy applies to all students, guests, and visitors of Lawson State Community College. Lawson State Community College will not be liable for any injury, or property loss/damage, suffered by any party as a result of a violation of this policy.



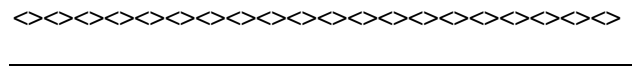
**Keep Abreast of All  
Current Campus Activities:**

<http://www.lawsonstate.edu/calendars/semesters.html>

Or

**Visit Our Home Page At:**

<http://www.lawsontate.edu>



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256-489-0541

**District III**

**LAWSON STATE COMMUNITY COLLEGE  
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The Overlook Building  
3620 Eighth Avenue, South  
Birmingham, Alabama 35222  
Length of Term = 3 Years

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Director of, Parenting, Community,  
and Students Support Programs*  
Birmingham City Schools  
417 28<sup>th</sup> Street, South  
Birmingham, Alabama 35233  
Length of Term = 3 Years

**MR. ROBERT DICKERSON (TREASURER)**

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Birmingham Business Resource Center  
110 12<sup>th</sup> Street, North  
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Length of Term = 3 Years

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Bessemer, Alabama 35022  
Length of Term = 3 Years

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*Retired Faculty Member*  
865 5<sup>th</sup> Street West  
Birmingham, Alabama 35204  
Length of Term = 1 Year

**MR. JORDAN FRAZIER**

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Midfield Dodge  
549 Bessemer Super Highway  
Midfield, Alabama 35228  
Length of Term = 2 Years

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101 39<sup>th</sup> Street North  
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Length of Term = 3 Years

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Length of Term = 2 Years

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Fairfield, Alabama 35064  
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2160 Highland Avenue  
Birmingham, Alabama 35205  
Length of Term = 1 Year

**MR. BUNNY STOKES**

*CEO*  
Citizens Federal Saving Bank  
1700 3<sup>rd</sup> Avenue North  
Birmingham, Alabama 35203  
Length of Term = 3 Years

**DR. PERRY WARD (EX-OFFICIO)**

*President*  
Lawson State Community College  
3060 Wilson Road, SW  
Birmingham, Alabama 35221  
(205) 929-6300

## MEMBERSHIPS/PARTNERSHIPS

Lawson State Community College holds institutional membership in the following organizations:

- Alabama Association of College Registrars and Administrative Officers
- Alabama Association of Counseling Development
- Alabama Association of Student Financial Aid Administrators
- Alabama College Co-op and Placement Association
- Alabama College System Officers
- Alabama College System
- Alabama College Association
- Alabama College System Public Relations Association
- Alabama Council Administration Professional Nursing
- Alabama Deans of Students Association
- Alabama Foreign Student Association
- Alabama Instructional Officers' Association
- Alabama Junior College Association
- Alabama Junior and Community College Association
- Alabama Vocational Industrial Clubs of America
- Alliance for Community College Innovation
- American Association Registrar and Admission Officers
- American Association of Community Colleges
- American Correctional Association
- Alabama Information Technology Association (AITA)
- American Technical Education Association
- American Personnel and Guidance Association
- American Library Association
- Association of Alabama College Administrators
- Association of Collegiate Business Schools and Programs (ACBSP)
- Association of Information Technology Professionals (AITP)
- Authorized Testing Center (Drake)
- Authorized Testing Center (Pearson VUE)
- College Board (The)
- Commission on Colleges of the Southern Association of Colleges and Schools
- Cooperative Education Association
- Consortium for Manufacturing Competitiveness
- CompTIA
- International Association of Administrative Professionals (IAAP)
- Kappa Beta Delta (KBD) Honor Society
- Microsoft (IT Academy—Microsoft)
- National Association of Colleges and University Business Officers
- National Association for Equal Opportunity in Higher Education
- National Association of Foreign Students' Association
- National Association of College Stores
- National Association of Student Financial Aid Administrators
- National Coalition of Advanced Technology Centers
- National Junior College Athletic Association
- National League for Nursing
- National Association of Biology Teachers
- Novell Education Academic Partner (NEAP)
- Phi Beta Lambda (PBL)
- Phi Theta Kappa Honor Society
- Southern Association of College Registrars and Administrative Officers
- Southern Association. of Community, Junior, and Technical Colleges
- Southern Association of Student Financial Aid Administrators
- Southern Correctional Association
- Southern Council Education Nursing
- Southern Regional Electronic Campus