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Student Services Center, Building A



Birmingham Campus
3060 Wilson Road, SW
Birmingham, Alabama 35221
(205) 929-6309
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Administration Building A, Room 208

Financial Aid Code: 001059

E-mail questions to: admissions@lawsonstate.edu

Web Address: www.lawsonstate.edu

APPLICATION FOR ADMISSION INSTRUCTIONS

First-time College Students

Definition: A student who has never attended a college or university.

Submit an official copy of your high school transcript or GED certificate/scores to the Office of Admissions. The transcript must include the date of graduation, exit scores, and must be on file prior to admission or during the first term of enrollment. (International students should see the section below). If you attended a non-regionally accredited high school or possess the Alabama Occupational Diploma (AOD), you must also have a minimum ACT composite score of 16, or equivalent SAT, or successfully pass the GED for admission into degree programs.

If you do not possess a high school diploma or GED you may be admitted to certain certificate programs provided you demonstrate the ability to benefit (ATB) through testing. Applicants in this category should contact the Division of Student Services at 205-929-6385 to arrange a session of the Career Placement and Assessment Test (CPAT). Students demonstrating "Ability to Benefit" may enter programs and courses not leading to an associate degree. A list of such programs is available in the catalog, on the Admissions page of the College's website: www.lawsonstate.edu, and on this form. Students who graduated from a foreign high school must submit an evaluated document certifying that you possess a certificate/diploma equivalent to a U.S. high school diploma. The following credentialing services may be used: World Education Services, Inc. www.wes.org or Educational Credential Evaluators, Inc. www.ece.org. Evaluations should be forwarded to LSCC directly from one of these providers.

Transfer Students

Definition: A student who has attended another college or university.

Submit official transcripts from **all** colleges attended. If a baccalaureate degree has been earned, only the transcript from the institution granting the degree is required. However, transcripts from the institution(s) granting credit are required if you wish to have credits applied towards a degree or certificate. Further, transfer students who attended a Commission on Colleges, regionally accredited institution need only supply their college transcript(s). Students who earned credits at foreign colleges or universities may submit an evaluated document for consideration of credit. (See #6 under the *International Students* category below.)

Transient Students

Definition: A student who is attending/seeking a degree from another institution, but wishes to attend LSCC for one term.

Submit an official letter of good standing or transient student form from the degree-seeking/home institution. This letter must list the term for which you wish to enroll at LSCC. If you wish to enroll in mathematics courses, you must provide proof of having met prerequisites. Contact the Office of Admissions in advance should you have questions about mathematics course requirements. F1 Visa holders—for transient status **must** present a copy of the Visa in advance (before enrollment), as well as, a letter and transient clearance form from the institution recommending and approving specific courses before registration. A new transient letter/form must be presented for each subsequent term.

Re-admitted Students

Definition: A student who has previously attended LSCC but has not attended for a period of time or the previous fall or spring term.

An updated "Application for Admission" is required whether or not you attended another college/university. Submit the transcript(s) from institutions attended since last attending LSCC.

International Students

Definition: A foreign student who wishes to attend LSCC while in the United States.

Present a minimum score of 5.5-6 on ILTES (International English Test Language System) as determined by the college, or a total score of 61 on the Internet-based TOEFL (Test of English as a Foreign Language), a total of 173 on the computer-based TOEFL, or a total score of 500 on the paper-based TOEFL. NOTE: *The TOEFL score may be waived for students from the following countries: Australia, Bahamas, Bermuda, Canada (language will be verified from transcript), England, Ireland, Jamaica, New Zealand, Scotland, Antigua and Barbuda,*

Barbados, Grenada, Belize, Dominica, Malawi, St. Lucia, St. Kitts, Nevis, Nigeria, Tanzania, the Gambia, Tobago, Trinidad, and Virgin Islands. All other waivers must be submitted to the Chancellor for approval and substantial documentation. 2) Satisfy the requirements for the Immigration and Naturalization Service and complete forms necessary for attendance at Lawson State Community College. 3) Present a VISA recognized and accepted by the United States Government / presents an F1 Visa if transferring from another institution. 4) Documentation demonstrating adequate health and life insurance which must be maintained during enrollment equivalent to \$50,000 in U.S. currency per injury or illness, including repatriation. (Premiums must be paid in the Business Affairs Office at registration). 5) Provide a notarized medical report from a physician attesting to good health. Contact the Office of Admissions or <http://uscis.gov> for most recent U.S. government regulations. 6) International students who earned credits at foreign colleges or universities may submit an evaluated document for consideration of credit. The following credentialing services may be used: World Education Services, Inc. www.wes.org or Educational Credential Evaluators, Inc. www.ece.org. Evaluations should be forwarded to LSCC directly from one of these providers. Those without prior college credit must have high school documents evaluated / translated as well. 7) Completed transfer / transient clearance form.

Accelerated High School Students

Definition: A student who is attending high school and wishes to attend LSCC for college and /or high school credit. (You must complete an "Application for Admission" and the "Accelerated/Dual Enrollment High School Student" form.)

You may take courses which fulfill college requirements during your junior and senior years in high school. Upon graduation from high school, you may enroll at LSCC or transfer college credits earned to another college or university. Please note that course content, instructional strategy and academic rigor of all classes are based on the college level. Student eligibility is determined by each individual school system and may be more limited than the minimum requirements listed below:

- You must have successfully completed the 10th grade. (See ID statement on page 4)
- You must have completed any required high school prerequisites (for example, a student may not take English Composition until all required high school English courses have been completed). You must also take the COMPASS assessment or have an appropriate ACT or SAT score.
- The local principal and / or his or her designee must sign the form on the reverse side of the "Application for Admission" certifying that you have a minimum cumulative (B) 3.0 grade point average and recommend that you be admitted to this program. A new form **must** be submitted each semester that you attend the college.
- LSCC will not officially award college credit to accelerated high school students until proof of high school graduation (an official transcript with a graduation date) is provided.

Dual Enrollment High School Students

Definition: A student who is attending high school and wishes to attend LSCC for college and /or high school credit. (You must complete an Application for Admission, the Accelerated/Dual Enrollment High School Student form, and other required documents before the term begins.)

You may receive both high school credit and college credit. The program is restricted to qualified students in Alabama public and/or regionally accredited high schools for which superintendents have signed agreements with LSCC. Student eligibility is determined by each individual school system and may be more limited than the minimum requirements listed below:

- You must have a "B" average in completed high school courses.
 - Those enrolling in career/technical courses must have a cumulative 2.5 G.P.A. with a 3.0 G.P.A. in career/technical courses taken at the high school.
 - The local principal **and** superintendent must sign the form on the reverse side of the "Application for Admission" certifying that you have a cumulative "B" average and recommend that you be admitted to this program. A new form **must** be submitted each semester that you attend the college.
 - You must be in grade 10, 11, or 12. (See ID statement on page 4)
- Students must complete a six-hour sequence of courses to receive one unit of high school credit. (Three semester hours equal one-half high school unit of credit.)